

**4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words)**

**Response:** The college conducts smoothly through various academic, curricular and extra-curricular activities. For the smooth conduction of these activities there is a well plan mechanism and policies. In the college there are various types of Cells, Committees and Bodies. In each committee, it has its own executive members, by seeing the skill, ability and performance the weightage is given to the teachers in each committee. For utilizing and maintaining activities there are so many committees. The concerned committees see all the matter related to academic activities, which are included in Academic Calendar. Whenever there is a need, the principal gives the instruction and guidance to these academic committees at the end of academic session. We always adhere to the Academic Calendar.

There are different committees related to physical facilities in the college. The concerned committee maintains and supervises the physical facilities through out the session.

We have 8 laboratories in the college and we have adequate equipments in the laboratories. There are well maintained laboratories in the college of the concerned subjects.

Separate Sports Department is available in the college. In the college there is well furnished Gym is also available. Various tools and sports equipments are available in the Gym. Apart from it spacious playground is also available in the college. Different types of a games and sports are practiced by the students. The Director of Physical Dept. takes personal interest in practicing the games and sports. Some students of our college are excelled in International, National, State and University Level games and sports. Number of students regularly makes the practice in the college ground.

42 computers are available in the college. The student and the teachers use the computers and Internet facility in the college. There is a well equipped Computer Lab having 15 computers in it.

The college has big central library. In the library more than 35500 books on various subjects on available. We have separate study room for students and teachers. And they use it regularly. In the library various magazines, journals on different subject are available. There is separate building for library and s spacious also. There are number of news papers in English language and regional languages are available. Our students are getting benefitted by it.

We are conducting 9 types of programmes and have sufficient number of classrooms. And these class rooms are spacious, out of it three rooms are equipped with Over Head Projectors. We have also two Seminar Halls for conducting various functions an programmes throughout the session.

All this facilities are available in the college and all these are maintained and supervised by various committees and Bodies.