



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	SHIVAJI MAHAVIDYALAYA GADCHIROLI
Name of the head of the Institution	Bhupesh Santoshrao Chikte
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07132-232944
Mobile no.	9423122130
Registered Email	shivaji.college@rediffmail.com
Alternate Email	bhupeshchikte@gmail.com
Address	Dhanora Raod Dist: Gadchiroli Maharashtra State PIN 442605
City/Town	GADCHIROLI
State/UT	Maharashtra
Pincode	442605

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Mr. Rajkumar K. Nandagawali
Phone no/Alternate Phone no.	07132232944
Mobile no.	9423646626
Registered Email	rajnandagawali27@gmail.com
Alternate Email	shivaji.college@rediffmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.shivajimahavidyalayaad.ac.in/files/AOAR_2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.shivajimahavidyalayaad.ac.in/files/Academic_Calendar_2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	C	1.90	2019	18-Oct-2019	17-Oct-2024

6. Date of Establishment of IQAC	02-Jul-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting	03-Mar-2020	10

	01	
IQAC Meeting	07-Oct-2019 01	10
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Inviting NAAC Peer Team for college assessment.
- To encourage the faculty for research work.
- To motivate the faculty members for paper publication in International and National Journals.
- To motivate the faculty for using advanced technologies in teaching learning process.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
The College Administration and IQAC decided to invite NAAC Peer Team for college assessment and re accreditation	NAAC Peer Team visited the college for assessment and re accredited the college.

for second cycle.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Teacher Council	08-Sep-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

25-Sep-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

30-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The College Administration use IT facilities to conduct the administration process. We have CMS .10 software for administration and other official work of the students. As we are in the digital era and we use information and communication technology. We use IT equipments for educational purpose. Our affiliating University is Digital University. We registered student's admission online mode at the portal of affiliating University. We have more than 50 computers, 3 Over Head Projector, LCD, 03 Laptops, Camera, CDs, Printers, Scanners, Xerox Machines, well equipped Computer Lab, etc. All these facilities are available in the college. All the student's related documents are issued through Computer. We have WiFi facilities in the college it start from 26/03/2013. Students and teachers get benefited of it. Our college is a traditional degree college of B. A. , B. Com. And B. Sc. programs, we have not sufficient IT facilities in the college. But we are eager to promote

and use of IT facilities in the college premises. Whatever the IT related facilities and equipments are available in the college. These are very useful for the students and teachers also. As CMS.10 software is available in the college, all students related administration work from Admission to final exam (End Semester Examination) University Mark sheet issuance can get and available and save in the software. Through this software we issue various student related documents, such as Mark Sheet, Transfer Certificate, Bonafide Certificate, Character Certificate etc. As a part of maintaining this software, we regularly updated, revived and upgraded the IT facilities. For the smooth conduction of administration work for the benefit of students CMS.10 software is useful. At present library is partially automated, and we are willing to upgrade the library with fully automated and 100 IT enabled in near future.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our College has the mechanism for well planned curriculum delivery. The college follows and maintains the systematic teaching-learning process. The college carry out the Action Plan for implementation of the curriculum prescribed by the affiliating university. In beginning of the academic session Academic Calendar is prepared in advanced and displayed on notice board and circulated among the teachers. Every teacher by adhering the Action Plan of university prepares his teaching plan and utilizes it according to the subject syllabus and Time-Table. Every teacher maintains Academic Daily Dairy to maintain the day to day teaching plan schedule, research and other outreach extension activities. The teachers use and apply this skills and acquired information in the classroom teaching-learning process. For effective implementation of the curriculum, the principal conducts regular meetings of the Staff Council, and take the review of the syllabus. It is mandatory to implement and follow the university syllabus and examination pattern. Principal strictly supervise the implementation of university guidelines regarding the curriculum delivery and examination pattern. Principal regularly interact with subject teachers for effective planning and implementation of curriculum designed by the affiliating university. 20% weightage is given to College Assessment, to monitor the progress of students. Regular internal college assessment is done by various means such as Unit Test, Home Assignment, Viva-Voce, Oral Test, Class Seminar, Attendance, Class Behavior etc. Every department constitutes 'Subject Study Board' comprising of students representative. It provides platform to students to explore their hidden potentials. The study Boards organizes various activities such as Guest Lectures, Seminars, Quiz Competition etc. for

enriching the curriculum contents. Most of the departments have the Academic Photo Gallery in their respective departments. In this Gallery especially charts, models, (related to the subject) are exhibited. It enriched the contents of curriculum. To make the teaching learning process more meaningful and effective, the teachers use charts, posters, diagrams, graphs, photographs and internet material based on syllabus. The dept. of Marathi organize show on LCD projector the various dramas and films on syllabus and curriculum through DVD, CD, they organize interviews and personality development program. The subject teachers make their teaching more effective by using Overhead Projectors, Green Boards and Black Boards are very useful for classroom teaching. All these things make their teaching more interactive and create studious atmosphere. The curriculum is designed by the affiliating university and no scope to modify the curriculum at college level but our teachers make it more effective and meaningful by various means. The lecture method is used with various innovative teaching methods such as demonstration seminar quiz, group discussion and visit to learning spots. These co-curricular activities help to discover the hidden potential of students, and develop their personality. Educational tours and industrial visits are also arranged by the teacher for the students. Students are motivated and guided to participate in various University, State and National Level sports and cultural activities. All above things help to inculcate the social and moral values among the students and make the responsible citizens. After successful completion of curriculum student reached toward the course outcomes.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Communication Skill in English	01) Certificate Course in Communication Skill in English	01/08/2019	90	To develop communication skill	Communication in English
Communication Skill in English	02) Diploma Course in Communication Skills in English	03/09/2019	90	To develop communication skill	Communication in English
Communication Skill in English	03) Advanced Diploma in Communication Skills in English	04/09/2019	90	To develop communication skill	Communication in English

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
PhD or DPhil	Commerce and History	26/11/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	BACHELOR OF ARTS	17/06/2019
BCom	BACHELOR OF COMMERCE	17/06/2019
BSc	BACHELOR OF SCIENCE	17/06/2019
MA	MASTER OF ARTS	17/06/2019
MCom	MASTER OF COMMERCE	17/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	38	25

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
N. A.	01/07/2019	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	MASTER OF COMMERCE	29
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback obtained from students, teachers, parents, alumni are analyzed and interpreted by the college administration and their suggestions are implemented for the overall development and betterment of the college. The questionnaires are prepared and randomly given to the students and suggest them to rate the various aspects about the teaching learning process, teacher skills and other facilities available in the college. Most of the students are satisfied with the facilities in the college and performance of subject teachers. When the data is analyzed, the principal suggests and guides the concerned teacher whose performance is average which are rated by the students, and they strive to improve their class teaching performance. The principal appreciates the teachers whose performance is excellent and motivate them to maintain the consistency in teaching learning. Teachers give their feedback on various aspects related to curriculum and extracurricular activities in the college. They give the appropriate feedback for the academic and infrastructural</p>

development of the college regarding various issues. The College Administration filled the feedback form by them and their suggestions and guidance always keeping in mind when the annual plan is designed. Parents also submit the feedback form and satisfied with the available facilities in the college such as teaching learning process, co-curricular and extracurricular activities with community service. Their suggestion also considered by the top management for Annual Planning. Alumni Meet is arranged regularly in each academic year once and their suggestion also recorded through feedback form, during alumni meet. Most of alumni visits our college and interact with the principal and render their service whenever needed. All above stakeholders are the pillars of any educational institution and their feedback and suggestions are always welcome, appreciated and implemented.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BACHELOR OF ARTS	960	685	685
BCom	BACHELOR OF COMMERCE	360	240	240
BSc	BACHELOR OF SCIENCE	360	141	141
MA	MA ECONOMICS	160	100	100
MA	MA MARATHI	160	48	48
MA	MA POLITICAL SCIENCE	160	119	119
MA	MA HISTORY	160	84	84
MA	MA ENGLISH	160	19	19
MCom	Master of Commerce	160	78	78

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1066	448	13	6	19

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used

13	12	3	3	Nil	1
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is available and practices in the college. Mentor Mentee allocation is designed by the IQAC of the college. The following goals are framed for mentoring system. To guide the students at various level like academic, various problems faced in college premises, about the career opportunities, personal and financial also. The each section of the class is allotted to one teacher. He conducts two meeting in each academic year and tries to resolve the problems of the mentees of the respective class. Individual student can make contact with his mentor teacher and get benefitted throughout the academic session and report of the same submitted to IQAC at the end of the session. The following objectives have been framed for the schemes. ? To maintain academic progress ? To find out the reasons of failure in university examination. ? To promote students in various co-curricular and extracurricular activities in the college. ? To inform various available facilities in the college like, Anti-Ragging Cell, Internal Complaint Cell, Women Safety Cell, various committees in the college, Competitive exam Center. ? To promote student to be the part of library regularly. ? To find out and make available the platform for hidden potential of the students. The Mentor teacher acts a guide, friend and philosopher to the students. Mentor shares various important issue related the academic change atmosphere and promote them to be ready and equipped with new advanced knowledge to face the challenges in future. Mentor plays various roles for mentees like teacher, trainer, counselor and parent like figure in the college premises. The mentees also share and comments on their experience and problem faced in the college. The mentor's experience and knowledge help them to keep ready at any time for all challenges. The mentor supports emotional and moral point of views to the students. The girls students feel free to share their experience and problem before the female mentors. As our college is in backward and tribal area and in the beginning of the session our students hesitate to top with their mentors, but at the end of session it is found that they became talkative to share their experience.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1554	19	1 : 82

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	13	3	Nil	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	NIL	Lecturer	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	Bachelor of	SEMESTER	17/10/2020	22/10/2020

	Commerce			
MA	MA ECONOMICS	SEMESTER	18/10/2020	22/10/2020
MA	MA MARATHI	SEMESTER	17/10/2020	22/10/2020
MA	MA POLITICAL SCIENCE	SEMESTER	15/10/2020	22/10/2020
MA	MA HISTORY	SEMESTER	16/10/2020	21/10/2020
MA	MA ENGLISH	SEMESTER	19/10/2020	21/10/2020
MCom	Master of Commerce	SEMESTER	14/10/2020	16/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the guidelines and scheduled of affiliating university, 20 weightage is given to internal evaluation that is college assessment. We conduct two unit test per semester, Test Examination before end of the academic session, and papers of Unit Test and Test exam are evaluated and share with students. This practice make the students familiar with question pattern of university examination and evaluation of university exam. It helps them how to tackle the question for university examination point of view, because the students discuss it with his respective subject teachers. As a part of Internal Assessment, Home Assignment is given to each student subject -wise so it help them to read and find out the solution of the problems. Class seminar conducts by the each subject teachers, it help them to prepare them for oral presentation and it enhance their stage performance before the number of students. Group Discussion and quiz it is also the part of continuous internal evaluation at the college level and it conducts by the each subject teacher. It helps them to develop self confidence. We have conducted test examination in the second week of March 2020, but due COVID-19 lead lockdown it interrupted. We are affiliating to Gondwana University, Gadchiroli and not received any major evaluation reforms, but whatever any reformation will receive it will be communicated to the subject teacher for implementation. Semester pattern system is followed by the university at U. G. and P. G. level. Students can have photocopies of their Answer Sheets of university examination, if he demands and respective subject teacher guides him whether it should be challenged or not. Our teacher maintains the Question Bank of respective subject and also maintains the Question Bank of University Examination subject paper it helps our student academically.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar of the college is prepared on keeping in view Annual Calendar of all the Committees of the college and Academic Calendar of Gondwana University, Gadchiroli. The college follows the guidelines given by the affiliating university with respect to all academic and co-curricular activities. The Academic Calendar is prepared keeping in mind the various activities of the various dept. of the college. Every teacher prepares his own semester wise teaching plan and utilized it accordingly with the curricular and prescribed syllabus by university and Time Table of the college. Every teacher maintains the Daily Dairy to record his day to day teaching scheduled and other academic activities. The teacher uses various teaching aids such as Over Head projector, LCD, Whats-up etc. The various additional and modern teaching, learning methods like lecture method, interactive method, group discussion, demonstrative method, project base learning, ICT oriented learning, seminars etc. are used by teachers. At the end of each semester it ensured that the

prescribed syllabus is completed before commencing university examination. So as to get sufficient time for viva-voce, class seminar, submission of Home Assignment and sufficient time for preparation for examination.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.shivajimahavidyalayagad.ac.in/files/2.6.1_Program-.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
N. A.	BCom	Bachelor of Commerce	49	48	97.95
N. A.	BSc	Bachelor of Science	5	5	100
N. A.	MA	Master of Arts(Economics)	27	25	92.59
N. A.	MA	Master of Arts (Political Science)	37	35	94.00
N.A.	MA	Master of Art (Marathi)	18	17	94.44
N.A.	MA	Master of Art (English)	Nil	Nil	0
N.A.	MA	Master of Art (History)	35	32	91.42
N.A.	MCom	Master of Commerce	30	27	90.00

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.shivajimahavidyalayagad.ac.in/files/2.7_Student_Feedback_Analyses_2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor	00	NIL	0	0

Projects				
Major Projects	00	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NA	01/07/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Inspirational Award for College Magazine	Shivaji Mahavidyalaya, Gadchiroli	Gondwana University Gadchiroli	02/10/2020	General

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NA	NA	01/07/2019

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Department of History	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Marathi	3	6.39
International	Commerce	1	5.5
International	History	2	3.18

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
00	Nil

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/

Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	NA	NA	2020	0	NA	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	2020	Nil	Nil	00
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	5	1	9
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Rally Against Naxalite movement in the district	NSS	13	236
Celebrated 'Social Fortnight' program in college	NSS	13	238
Celebrated "Revolution Day" (9Aug)	NSS	15	535
Organized National Pre- RD/ SRD Parade by NSS Unit in the college.	NSS	3	540
Vote Awareness Rally	NSS	13	260
Celebrated Birth Anniversary of Dr. Sarvapalli Radhakrishnan as a, 'Teacher's Day'	College Students	18	425
International	NSS	8	520

Literacy Day and Rally			
Celebrated Birth Anniversary of Mahatma Gandhi and Lal Bahadur Shastri	College Students	13	260
Celebrated Birth Anniversary of Sardar Vallabhbhai Patel and pays tribute to Indira Gandhi	College Students	13	558
Birth Anniversary of Pandit Jawaharlal Nehru as a Children Day	College Students	12	570
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS (RD / SRD Parade- September 2019)	Participation (State Level)	Dr. Babasaheb Ambedkar Marathwada University Aurangabad	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS and AEES	Govt.	AIDS Awareness Rally	13	640
NSS and AEES	Govt.	International Literacy Day and Rally	13	489
NSS	Govt.	A Campaign on, "Voter Awareness Registration"	18	455
NSS and AEES	Govt.	Workshop on, "Students Interfaces about University Curriculum"	13	466
NSS	Govt. and Bus Stop Gadchiroli	Swaccha Bharat Abhiyan in Main Bus Depot. Gadchiroli	16	380

NSS	Govt	Donated Clothes , medicines, food grains etc. to Maharashtra (Sangali Kolhapur Flood 2019 organized Rally	13	758
NSS	Govt.	Awareness about Naxalite and Rally	13	266
NSS	Samajik Nyas Vibhag and Forest Dept. Gadchiroli	Tree Plantation (33 Crore Tree) and Tree Adoption program organized by NSS unit of the college and planted (898) tree in the college area and Murkhada Village on the occasion of Social Harmony Fortnight	16	668
NSS AEES	Govt.	Observed "World Population Day"	8	25
NSS	Govt.	International Yoga Day	39	340
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Educational Tour	40	State Govt.	01
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NA	NA	01/07/2019	30/04/2020	00
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Maharashtra Central for Enterepreneurship development, A-38, MIDC, Aurangabad-431005	09/12/2019	Vocational Training For the Students	3
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2500000	2141779.6

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBMAN	Fully	1.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	32406	3768574	222	53759	32628	3822333
Reference Books	3392	1294289	11	15600	3403	1309889

e-Books	3135000	Nill	Nill	Nill	3135000	Nill
Journals	20	11945	Nill	Nill	20	11945
CD & Video	64	Nill	Nill	Nill	64	Nill
Weeding (hard & soft)	554	3157360	Nill	Nill	554	3157360
e-Journals	6000	5000	Nill	Nill	6000	5000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	NA	01/07/2019
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	34	1	2	1	1	10	0	100	0
Added	8	0	0	0	0	0	0	0	0
Total	42	1	2	1	1	10	0	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
N-List and English Communication Skill	https://www.inflibnet.ac.in/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
200000	113554	2000000	1811447

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For maintenance of Physical infrastructure of the college has a contract assigned for cleaning, washing and maintenance the laboratories of science departments, laboratory of Home Economics, laboratory of Geography and Computer and Language Labs. For cleaning classrooms and various laboratories in needed for that annual maintenance contract is assigned. For technical service and equipment maintains including electric maintenance, computer lab. Maintenance. Annual maintenance contract is assigned for Ground and Gym maintenance labor service is hired regularly by the dept. LIBMAN Software is used in the Library and it is updated regularly. For library maintenance pest control and liquid termite insecticide used. For maintenance and annual supervision of reprographic machine, an expert services are made available on call basis from Nagpur. Lawn, Garden, Botanical Garden are maintained by hiring labor service regularly. Apart from this the teacher and students supervise and maintain the plants and trees of the college campus regularly. The Garden Security services, Gadchiroli is sought for safety and security of the college. The institutional 24 x 7 security service is maintained in the college. Fire extinguishers are installed in various parts of the building and regularly supervise and maintained by the service dealers. When ever any one needs any technical support regarding electronics and electric equipment, he placed request before maintenance committee and then that committee resolve the problem.

<http://www.shivajimahavidyalayagad.ac.in/facilities.html>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	GOI Scholarship	1026	1495692
b) International	0	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
. Certificate Course in Communication Skill in English	01/08/2019	84	Under UGC plan
Bridge courses	02/07/2019	420	College
Yoga Meditation	21/06/2020	35	Physical Department
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for	Number of benefited students by	Number of students who have passed in	Number of students placed

		competitive examination	career counseling activities	the comp. exam	
2020	0	Nil	Nil	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	104	Shivaji Mahavidyalaya, Gadchiroli	B. A.	Shivaji Mahavidyalaya, Gadchiroli	M. A.
2019	35	Shivaji Mahavidyalaya, Gadchiroli	B. Com	Shivaji Mahavidyalaya, Gadchiroli	M. Com.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	3
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Activities	College	284
Sports Activities	College	1492
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the
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	award/medal	Internaional	awards for Sports	awards for Cultural	number	student
2019	NIL	National	Nil	Nil	NA	NA
2020	NIL	National	Nil	Nil	NA	NA
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

For the academic year 2019-20 Student Council was not constituted, as there was no notification issued regarding the formation from Gondwana University, Gadchiroli. We have proud of the culture of our students driven activities in the college and representation of students on various academic and administrative bodies and committees of the college. Though student council not constituted but the students have active participation in various activities including IQAC. After beginning of the academic session fresh and new committees are formed. Each committee has its own yearly calendar including their respective activities. Student Representative and their respective committees and bodies organized various co-curricular activities in the college such as 1. Organization various event throughout the session. 2. Organization of sports activities. 3. Organization Cultural Activities, Guest Lectures under various study boards. 4. Various activities under NSS. 5. Initiations in class seminars. 6. Initiations in Education Tour and Field Visit. 7. Active Initiations in College Annual Day and various Cultural and extracurricular activities. 8. Active participation of students in community services and various awareness programs. 9. Active participation in Swachh Bharat Abhiyan, and Plantation drives. 10. Participation and Blood Donation and Sickle cell Test. 11. Various Social awareness drives during Special NSS Camp at adopted village, Jepra (Rajgata Mal). 12. Food and Refreshment (Shiv Thali) is made available to 24 Migrant workers (Banglore to Chindwada) in COVID-19 lead Lockdown period by NSS Dept. of the college. Students Representative in various committees and bodies proposed suggestions for students support and progression and these are seriously considered by the college administration.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The top management of the college supports and gives ample freedom to the principal for conducting and functioning to each and every activity in the

college. As a head of the college he has a free hand to function each and every efforts in order to fulfill the vision and mission of the college for smooth and fair conduction of curricular and co-curricular and extra-curricular activities, Academic responsibilities are divided among all the faculty members and non-teaching staff as per their interest and capacities. For this various committees, cell and bodies are constituted for the various academic and other activities, headed by senior faculty member as co-coordinator and other faculty members as the member of respective committees. This brings inclusive participation of all faculty members in the various committees. We also sought the guidance and invited to the retired faculty members on various college events and activities. We also consulted them for guidance whenever needed. The college administration, follows decentralization policy for constituting various academic committees, which automatically strength then the culture of participative management. This practice ensures transparency in policy execution. The Academic responsibilities are conveyed to the concerned faculty members through meeting of staff council headed by the principal or whenever it is needed. The participative decision ensures that each and everyone participated in each activity. IQAC play catalytic role in all academic and co-curricular activities. The top management is always available and open to interact with faculty members and non-teaching staff concerning with various activities in the college and its effect is that it encourages the involvement of each one for the effective implementation of the activities. Top management, College Development Committee and IQAC always motivate the staff members for effective institutional activities throughout the session. Many of the senior teachers render their service in various offices such as in Research Centre, University to J. D. Office Nagpur most of the teachers attended NAAC sponsored Seminar, Conference and university and other nearby colleges.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	<p>Research and Development: ? Scientific temper and research culture developed among students through various activities in the college, such as quiz, brain storming activity, class seminar, research project etc. ? The college has two Recognized Research Centres in History and Commerce of Gondwana University, Gadchiroli. ? The college laboratories of various subjects are well equipped. ? The principal motivates to the faculty members for research paper, writing and publishing in International and National Research Journals. ? Financial assistance is given to the faculty members to attend and submit paper in workshop, seminar and conference at various levels.</p>
Admission of Students	<p>7. Admission of Students: ? The college follows the University Scheduled for the Admission Process. ?</p>

Reservation Policies of State Govt. is strictly followed in Admission. ? Fair chance is given to economically weaker section students on priority base. ? Process of admission is commenced after declaration of result of HSSC, Admission for B. A. I, B. Com. I and B. Sc. I. ? Admission for M. A. I and M. Com. I commenced after declaration of result of B. A. Final and B. Com. Final. ? Admission is given to the student in the program like B. A., B. Com. and B. Sc. As per their choice and interest. ? The Admission Committee counsels the students for opting the subject as per their score and interest. ? The college prospectus helps newly admitted students about various welfare schemes and available facilities in the college with various optional subjects. ? Students are given all economical facilities as per govt. norms about scholarship and fees concession in admission.

Industry Interaction / Collaboration

6. Industry Interaction/Collaboration: ? Memorandum of understanding of (MOU) for Entrepreneurship Training Research / E. D. Cell between Shivaji Mahavidyalaya, Gadchiroli and Maharashtra Centre for Entrepreneurship Development, Aurangabad Centre, Gadchiroli District. ? By organizing guest lecturers, student are advised and motivated for internship and vocational training. Faculty members are motivated for research project and research works.

Human Resource Management

5. Human Resource Management: ? The top management selects the best and qualified candidates for the teaching and non-teaching post during recruitment. ? The rules, regulations of University, State Govt. and UGC followed during recruiting the posts. ? API forms and Self Appraisal System helps to understand and identify the best performance of teacher and as per their performance principal shoulder as new responsibilities to them for better result. ? Bridge courses conducted by the subject teachers for 1st year newly admitted students. ? The college administration encourages and motivates the faculty members to attend capacity building programs and training programs.

Library, ICT and Physical

We have a big Central Library, it is

Infrastructure / Instrumentation

equipped with more the 36,500 books. It is equipped with numbers of text books, reference books, encyclopedias, Journals and Research Publications. It becomes very helpful to the students in all aspects. In the library, spacious Seating Room for students for study. It is well ventilated, having attached bathroom and toilet, with air cooler. In the library this students can use the computers for browsing. It is also equipped INFLIB-NET facility in the library, and students use it. The college has all required physical facilities and infrastructure. The college has big playing ground, having three playing court, sufficient playing kits, well equipped Gym etc.

Examination and Evaluation

. Examination and Evaluation: ? Affiliating University declared the scheduled for each semester and conducted the examination on theory portion of 80 marks. 20 Assessment is done at college level by subject teachers. He makes internal evaluation of the students continuously by various evaluative methods like unit test, viva-voce, class seminar, oral test, home assignment, class behavior, and attendance etc. semester pattern is followed in each program.

Teaching and Learning

2. Teaching and Learning : ? Teaching-Learning process always maintained student centric. ? Teachers prefer to maintain teaching learning more interesting and effective by using available ICT in the college such as OHP. ? Subject teacher adopts student centric technique and methods to develop various skills like, interactive, collaboration, Group discussion, Seminar etc. ? To motivate for critical thinking by using various tools and techniques by teachers. ? Opportunity for creative writing through the souvenir college magazine Nishigandha annually published. ? Providing sufficient opportunity for skill development like News, Reports, skill, cultural and sports. ? Educational quality is maintained continuously by internal evaluation throughout the session.

Curriculum Development

1. Curriculum Development : ? Prepare Academic Calendar with IQAC and Principal. ? Prepare Teaching Plan yearly and daily teaching plan and

maintained. ? Daily Attendance maintained by the subject teachers. ? Prescribed syllabus completed within time. ? Internal college assessment done before university examination by the subject teacher. ? The teacher who are member of Board of Studies as per the need of locals and students development, designed the curriculum of respective subject.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	1. Planning and Development: a) Three Classrooms are equipped with Over Head Projectors. b) Development of Computer Labs. c) Online process from admission to issue of leaving certificate. d) Language Lab is developed. e) Academic information and library facilities through Cloud Base Software.
Administration	Administration: a) Director of Higher Education is the higher authority. b) Affiliating University- Gondwana University, Gadchiroli. c) Top Management Shri Shivaji Shikshan Prasaarak Mandal, Gadchiroli. d) Principal e) IQAC, to follow and implement policies of UGC and NAAC. f) Office Administration - for conducting curricular, and co-curricular activities.
Finance and Accounts	Finance and Accounts: a) Academic Information. b) Accounts and Salary details through Cloud Base Module.
Examination	Examination: a) University examination is conducted by Gondwana University and Question papers are sent through online to the examination centre before 30 minutes of commencing the examination. b) Internal Assessment for UG and PG through the guidelines prescribed by the affiliating university, such class seminar, viva-voce, oral test, unit test, home assignment etc. and the total 20 marks are allotted to Internal Assessment and each subject teacher submits it through online mode to the affiliating university.
Student Admission and Support	All the students related process, from admission to the issuing of Transfer Certificate is governed through LMS software.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr. B. S. Chikte	52th Itihas Parishad	Dr. Madhukar Wasnik P. W. S. Arts Commerce College , Nagpur	4900
2020	Dr. K. R. Bhandarkar	National Conference on Romila Thapar: An Interdiscipl inary Dialogue	Hislop College, Nagpur	2000
2020	Dr. M. J. Meshram	State Level Workshop on Revised NAAC Framework Challenges Ahead	Shri. Shankarrao Bezalwar Mahavidyalaya Aheri	600
2020	Mr. S. P. Dhomane	State Level Workshop on Revised NAAC Framework Challenges Ahead	Shri. Shankarrao Bezalwar Mahavidyalaya Aheri	600
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Users Or ientation Program	Users Or ientation Program	07/08/2019	07/08/2019	32	8
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	1	11/06/2020	17/10/2020	07
Refresher	1	09/12/2019	21/12/2019	13

Course				
Orientation Program	2	02/03/2020	21/03/2020	20
Faculty Development Program	1	22/05/2020	28/05/2020	07
Refresher Course	1	26/05/2020	08/06/2020	13
Faculty Development Program	1	29/05/2020	03/06/2020	07
Faculty Development Program	1	01/06/2020	06/06/2020	06
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Group Insurance to the teacher • Medical reimbursement • Extra remuneration for extra work other than teaching • Loan facilities from Employee Credit Co-operative Society • Duty leave for academic work • Duty leave with T.A and D. A. for research reasons • Regular annual increment • Placement and promotion as per the rules. 	<ul style="list-style-type: none"> • Festival advance for non teaching staff • Group Insurance to the non teaching staff • Medical reimbursement • Loan facilities from Employee Credit Co-operative Society • Earned leave for non teaching Staff • Extra remuneration for extra work • Time bound promotion is available the non teaching staff • T. A. and D.A. for outgoing office work 	<ul style="list-style-type: none"> • Scholarship for physically disabled students • Scholarship to the Minorities students • Scholarship to Merit students under Rajashri Chhatrapati Shahu Maharaj Shikshan Shulkh Shishyavrutti Scheme • Eklavya Scholarship • State Government Open Merit Scholarship • Dr. Punjabrao Deshmukh Vasatigruh Nirvah Bhatta Yojna (DHE) • Education Concession to the Children Freedom Fighter • G O I Post-matric scholarship • Post matric tuition fees and examination fee (freeship) • Post matric scholarship for persons with disability • Blazer, Shoes, and Track suits for excelled students in sports • Extra Books and Reference Books are provided to students during the examination period. • Provide extra

books and reference book under mortgage schemes during examination period.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Our college adopts the established democratic process to handle the financial matters. All the financial matters placed before the College Development Committee. The Committee supervises and approves each and every financial matter. As per established guidelines the financial matter resolved. Our college is a private but grant-in-aid institution and each and every right about supervision and audit to the State Govt. Authority. At the end of the each academic year financial account is audited by Joint Director Nagpur Division, Nagpur. Then this Audit makes finalized by the Auditor General Nagpur, regularly. These two agencies make the external Audit of all the financial matter regularly. Our Top Management also supervises the financial matter and indirectly they also conduct the internal audit through C. D. C. regularly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	NA
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6.4.3 – Total corpus fund generated

241930

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC Bangalore	Yes	NAAC Bangalore ,Top Management
Administrative	Yes	NAAC Bangalore ,Joint Director, Nagpur Division, Nagpur, Auditor General, Nagpur	Yes	NAAC Bangalore ,Top Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Suggestions by Parents: 01. To get the feedback from parents on various college activities. 02. Create WhatsApp Group of the parents for communication about the performance and information exchange. 03. Invite the parents at College annual Day.

6.5.3 – Development programmes for support staff (at least three)

01. Computer training for the college staff for conducting computerized admission and registration of the students. 02. Motivate to seek research work. 03. Financial assistance to the support staff for research work as per their requirements.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

01. Started Soft Skill Program - 01.Certificate Course in Communication Skills in English 02. Diploma Course In communication Skills in English. 03. Advance Diploma Course In communication Skills in English.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	IQAC Meeting	07/10/2019	07/10/2019	07/10/2019	10
2020	IQAC Meeting	03/03/2020	03/03/2020	03/03/2020	10
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Guidance on Health and Diet of Woman	28/01/2020	28/01/2020	264	Nil
Guest Lecture on " The Status of Women in Indian Society"	14/02/2020	14/02/2020	167	105
Savitribai Phule Birth Anniversary	03/01/2020	03/01/2020	109	97
Guest Lecture on Women's Day	08/03/2020	08/03/2020	95	73

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
00

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	9
Provision for lift	No	9
Ramp/Rails	Yes	9
Braille Software/facilities	No	9
Rest Rooms	Yes	9
Scribes for examination	Yes	9
Special skill development for differently abled students	No	9
Any other similar facility	Yes	9

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	02/10/2019	01	Gandhi Jayanti Shastri Jayanti	Non-violence and peace	315
2019	1	1	15/10/2019	01	Vachak Prerana Din Birth Anniversary of Dr. Kalam	To make aware about Regular Reading Habit	343
2019	1	1	26/11/2019	01	Constitution Day	To know about the Indian Constitution	245
2020	1	1	03/01/2020	01	Savitri bai Phule Birth anniversary	Women's education	206
2020	1	1	13/02/2020	01	Voters Day	To know the value of single vote	478
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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Code of Conduct for Teachers	02/07/2019	01. Human values should be followed by the teacher. 02. Do not discriminate between boys and girls students. 03. Moral values should be followed by the teacher. 04. Create social, cultural and democratic atmosphere in the college campus. 05. Keep always positive attitude about the students. 06. National integrity should be followed by the teacher.
Code of Conduct for Principal	02/07/2019	1. He must be always honest. 2. His decision must be always for the sake of the students. 3. Social, cultural and moral values should be followed by the principal. 4. Democratic values should be followed. 5. Coordination must be followed among students, teaching and non-teaching staff.
Code of Conduct for Students	02/07/2019	01. Regular attendance in the classroom. 02. Do not misbehave in the college campus. 03. Do not discriminate between boys and girls students. 04. Do not damage the property of the college. 05. Be always present in college uniform and Identity Card. 06. Smoking and tobacco chewing is prohibited in the college campus. 07. Place the vehicle in the Parking only.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Birth Anniversary of Mahatma Gandhi	02/10/2019	02/10/2019	315
Constitution Day	26/11/2019	26/11/2019	245
Dr. A.P.J. Abdul Kalam Birth Anniversary (Vachan Prerana	15/10/2019	15/10/2019	343

Diwas)			
Chhatrapati Shiv Jayanti	19/02/2020	19/02/2020	206
Dr. Ambedkar Birth Anniversary	14/04/2020	14/04/2020	107
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

01. A Drive to eradicate plastics from the college campus. 02. Tree Plantation and conservation. 03. Awareness about tobacco chewing, ghutka and smoking. 04. Botanical garden is developed. 05. Promote to the students and staff to save water.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice No. 1 1. Title of the Practice: Women Empowerment and Safety. 2. Objective of the Practice ? To create Safe and healthy atmosphere in the college for women students. ? To give proper attention for safety of the girl students. ? To create atmosphere comfortable for girl students to promote their hidden skills. ? To give ample opportunities for girls to explore their skills. ? To make available proper physical facilities for girls students. ? To depute lady teacher as mentor for girl mentees. 3. The Context: More than 50 girl students are enrolled in the college. Most of them are from rural background and not very much interested and enthusiastic to participate in any college activities. As they are from rural background, so they are not aware about their rights in the college. But by taking awareness and gender sensitivity programmes, our college teachers and mentors make them aware about their rights and responsibilities in the college. They also promote them to feel free and explore their hidden potential without any hesitation. In numbers of programs special attention is given to the girls students about their safety and security. Required physical facilities are made available in the college. It has separate Rest Room, attached toilet with western commode facilities. In Girls Common Room well furnished bed, chairs, tables, mirror, tricycle, vending machine for sanitary napkins, first aid box, complaint box, drinking water are available. NSS is one of the best programs for girl students to live away from family and live in community in adopted village to get real life experience. 4. The Practice: More than 50 girl students are the strength of our college. College Administration took all precaution about the safety and gender equality of the girl students. Our college is situated in tribal and backward area of the state. But most of the precautionary measures, we are following from safety and gender sensitivity point of view. We take all precautions, about the safety of girl students. Through we read and listened numbers of issues and assault on girls in the news papers and TV, but in our college campus, no any such cases are found against the girl students. Though our institution is co-educational but very friendly and social atmosphere we maintained in the college. Most of the physical facilities are available in the college our girl student feel very safe and comfortable in the college premise, because each one pays respect to the girl students. 5. The Evidence of Success: Women empowerment and safety is the need of society and this practice is essential in each field not in educational institute. The efforts which were taken by the college administration regarding the empowerment and safety of girl students help them to feel comfortable. For our girl students the efforts of the college administration, for safety and security of them, they took active participation in various co-curricular, extracurricular and sports activities and feel very safe and comfortable. Various cells and committees are formed and working for women empowerment. All precautionary measures are taken by the committees

regarding the safety and security of girl students. Various programs also organized by the college administration regarding the women's right and their safety and empowerment. Girl students are counseled by the lady teachers, not only their academic but personal issues also.

6. The Problem Encountered and Resource Required : The shy and modest girl student not willing to participate in any co-curricular and extracurricular and sports activities. Numbers of girls students hesitated to share their personal problems, so it became very difficult to resolve such problems. Love affair in the adolescent age of the girl students also dealt and counseled by the lady teachers. To counsel and comfort the girl students at every time it becomes very tough task for the teachers.

Best Practice No.2

1. Title of the Practice: Tree Plantation Drive
2. Objective: ? To aware about plantation. ? To promote environment protection culture. ? To support govt. drive of plantation.
3. The Context: Government of Maharashtra took the drive of plantation in the year 2019-20. State govt. decided to plant 33 crores plants on the various parts of the state, and as a part of this drive, the NSS department of our college under the chairmanship and guidance of the principal Dr. B. S. Chikte decided to support the drive and plant the saplings.
4. The Practice: As a part of State Govt. drive 898 plants are planted in the village Murkhada. The place for plantation is suggested by forest department Gadchiroli. And as per the guidelines of forest department, 60 volunteers of NSS and 5 teachers of the college took active participation in plantation drive, 898 ground holes have dig out (1x1x1 feet), keeping 3 meters distance between two ground holes. For digging 898 holes it took 8 days and for 898 plantations in the digging holes took 5 days. In this way the plantation of 898 plants have been successfully accomplished in the village of Murkhada.
5. The Evidence of Success: Total 60 volunteers of NSS of the college have been actively participated in the plantation drive. 5 teachers under the guidance of Dr. B. S. Chikte, Principal, also participated in the drives, 898 plants have been planted in Murkhada village and such reports is also submitted to the State Govt. and affiliating university.
6. The Problem Encountered and Resource Required: The volunteers of NSS and Co-ordinator faced few problems during the plantation drive, such as digging tools were not sufficient in number or not provided by the forest dept. Murkhada village is 6 Km. away from the college so transportation problem was also created. And money for refreshment was not also sufficient for the volunteers.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.shivajimahavidyalayagad.ac.in/files/Best_Practice_2019-20.pdf.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To promote and cultivate the culture of creative writing among the students of the college an initiative is taken by the college administration. The administration regularly publishes the college souvenir, i.e. college magazine Nishigandha every year. Our students are mostly from social background and financial weaker section. They are very much aware about the rural and village culture and also actively participated in traditional functions. They are very much aware about the Indian traditional culture, and always in search to explore their hidden potential by various means. The college administration makes available the platform to explore their hidden potential. The creative writing is one of the hidden potential for those students who are very much interested to explore their hidden writing skills. For such students, our college formed Editorial Board for publication of the college magazine. From the beginning of the session, the committee invites the students for writing on any subject such as poetry, prose, essay, one act play skits etc. in Marathi,

English and Hindi language, such notices also circulated regularly and displayed on Notice Boards. Before College Annual Day the interested boys and girls writers submit their manuscript to the Concerned Editorial Board. After editing the written script and make it final for publication. Most of the students who really want to explore their hidden potential, help the editorial board for collecting and managing the activities throughout the session. After editing the Editorial Board sent the manuscript for publication in the printing press. Near about 1000 to 1200 copies are printed out of college magazine, Nishigandha. In the College Annual Day the college magazines is unveiled in Inauguration Function of College Annual Day at the hands of Chairperson of the function. Then it is distributed among the students, intention to distribute the college magazine is to encourage the other students for creative writing or literature. The report of college magazine is also submitted to affiliating Gondwana University each year. In this academic year 2019-20 the first inspirational award is given to our college magazine, Nishigandha by the affiliating university. It is our small efforts to make available the platform for our students who are very much interested in writing and literature. After all our students are the future of our nation. As our vision and priority is to explore the hidden potential or overall development of the students to face the challenges in future.

Provide the weblink of the institution

http://www.shivajimahavidyalayagad.ac.in/files/7.3.1_Institutional_Distinctiveness_2019-20.pdf

8.Future Plans of Actions for Next Academic Year

Future plan for next academic year 01. To submit proposal for Research Center in Marathi and Political science. 02. To enhance the lab equipment. 03. To develop Botanical Garden. 04. To submit the proposal for the certificate courses to UGC (NSQF) 05. To develop and extend Library Building. 06. To develop play ground.