YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution   Shivaji Mahavidyalaya Gadchiroli

- Name of the Head of the institution   Dr. M. J. Meshram

- Designation   Officiating Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   07132232944

- Mobile no   9420510223

- Registered e-mail   shivaji.college@rediffmail.com

- Alternate e-mail   moreshwarmeshram72@gmail.com

- Address   Dhanora Road Near Main Bus stand Gadchiroli

- City/Town   Gadchiroli

- State/UT   Maharashtra State

- Pin Code   442605

2. Institutional status

- Affiliated /Constituent   Affiliated

- Type of Institution   Co-education

- Location   Semi-Urban

- Financial Status **Grants-in aid**

- Name of the Affiliating University **Gondwana Univeersity Gadchiroli**
- Name of the IQAC Coordinator **Shri. R. K. Nandagawali**
- Phone No. **07132232944**
- Alternate phone No. **07132232135**
- Mobile **9423646626**
- IQAC e-mail address **shivaji.college@rediffmail.com**
- Alternate Email address **rajnandagawali27@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) http://www.shivajimahavidyalayagad.ac.in/files/AQAR 2020-21.pdf

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/Academic-Calender-2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**75.25 (Score)**	**2004**	**15/02/2004**	**14/02/2009**
Cycle 2	**C**	**1.90**	**2019**	**18/10/2019**	**17/10/2024**

6.Date of Establishment of IQAC **01/07/2020**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**NA**	**NA**	**NA**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of View File

IQAC

9. No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

01. To follow up the recommendations and suggestion of the previous meeting. 02. To suggest Career Counseling Cell and Competitive Exam Dept. to organize workshop on Career Guidance. 03. To invite placement Drive for the students. 04. To suggest all the faculty members to organize multi-culture co-curricular activities. 05. To conduct outreach program for the local community

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To suggest Career Counseling Cell and Competitive Exam Dept. to organize workshop on Career Guidance.	Two workshop on career and competitive examination conducted.
To invite placement Drive for the students.	Placement drive conducted.
To suggest all the faculty members to organize multi-culture co-curricular activities	Various multi-cultural activities conducted
To continue the culture of Best Practices in the academic year	maintained the culture of best practices in the college.
03. To suggest Library Advisory Committee to equip library by purchasing new Text Books, Reference Books and Subject related Journals.	New books are purchased.

13. Whether the AQAR was placed before statutory body?　　**Yes**

　 ⬩ Name of the statutory body

Name	Date of meeting(s)
College Development Committee.	10/05/2023

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Shivaji Mahavidyalaya Gadchiroli
• Name of the Head of the institution	Dr. M. J. Meshram
• Designation	Officiating Principal
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• Mobile no	9420510223
• Registered e-mail	shivaji.college@rediffmail.com
• Alternate e-mail	moreshwarmeshram72@gmail.com
• Address	Dhanora Road Near Main Bus stand Gadchiroli
• City/Town	Gadchiroli
• State/UT	Maharashtra State
• Pin Code	442605
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• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	Grants-in aid
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• Name of the IQAC Coordinator	Shri. R. K. Nandagawali
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5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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Cycle 2	**C**	**1.90**	**2019**	**18/10/2019**	**17/10/2024**

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7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**NA**	**NA**	**NA**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	**2**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have	**Yes**	

been uploaded on the institutional website?		
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
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• If yes, mention the amount		

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- Name of the statutory body

Name	Date of meeting(s)
College Development Committee.	10/05/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	17/01/2023

15.Multidisciplinary / interdisciplinary

Shivaji Mahavidyalaya Gadchiroli affiliated to Gondwana University Gadchiroli offers the degree to the students under the faculty of Humanities, Commerce and Management and Science and Technology, which provides multidisciplinary education to the admitted students. As our institution is affiliated to Gondwana University Gadchiroli and follows the prescribed

multidisciplinary curriculum and syllabus for different courses. For overall development of the students through multidisciplinary/interdisciplinary which are integral part of prescribed syllabus offered by the affiliating university. We made all students aware about multidisciplinary/interdisciplinary courses at the time of admission to the UG courses of first semester.

The Orientation program conducted at the beginning of the session, we made students aware about multidisciplinary/interdisciplinary structure of the courses. This program helps them to understand the structure of UG courses. Projects of Environment Science and Research Methodology are carried out to deal various social, environmental and political issues by the first year and final year students respectively. The said projects of UG and PG students are supervised by the subject teachers.

16.Academic bank of credits (ABC):

Our affiliating Gondwana University Gadchiroli at present not offered the concept of Academic Bank of Credits. But as per the UGC New Delhi guidelines, our teaching and non-teaching are aware about the concept how to register the students for Academic Bank of Credits. The awareness is created about ABC concept among the students. All instruction and guidelines about ABC will be followed and implemented by the institution.

Our affiliating university made us aware about NEP 2020, and implementation of ABC through various workshops, meeting, formal and informal way will be carried out.

17.Skill development:

The institution follows the syllabus and curriculum of UG and PG programs, where the institution continuously makes effort to enhance the life skill of the students. Our prior vision is to promote and make them available the opportunity of skill development by seeing their ability and interest. The concept of skill development is included in the syllabus prescribed by the affiliating university. In this regards curricular, co-curricular and extra-curricular activities are regularly conducted by the institution which help us to find out the hidden potential and skills of the students. By seeing their potential we promote them and make them available the various platforms to disclose their skills. We have taken initiative to be the part of *Model Skill Development Centre* which is joint venture of Maharashtra State

Higher & Technical Centre and Maharashtra Information & Technology center. UGC New Delhi sanctioned us two skill development courses under NSQF. Competitive and Career guidance programs organized for the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Gondwana University Gadchiroli prescribed the syllabus and curriculum to all the affiliating colleges. The syllabus is designed by the experience teachers of the various colleges by seeing the need and demand of the time, where reflects rich cultural heritage of our nation. Our four faulty members are the member of Board of Studies in respective subjects. Indian languages including regional language are included in the syllabus, which help our student to know the culture and rich traditions of the region. Most of the courses taught in the institution are in Marathi(Regional language) medium. The courses conducted in the institution helps our students to promote towards skill oriented and job oriented training. We organized workshop, seminars on syllabus to acquaint the Indian knowledge system. Our students actively participated in various cultural and outreach programs where our local and folk culture reflects. Directly or indirectly our teachers and students give a way to promote our rich culture specially national, regional and folk culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The subject teachers prepare the outcomes of the related subjects taught by them. Program outcomes and subject outcomes are evaluated each year by the respective subject teachers. Subject teachers conveyed the students about subject outcomes and expects from them feedback. Student's feedback helps us to enhance the quality education. Internal evaluation of the students is continuous process where respective subject teachers conduct Class Test, Seminars, Home Assignment, Practical Exam, Project, Viva-Voce and theory examination. It helps us to know the performance and progress of the students and we also supervise the outcomes achieved by the students at the end of the academic session.

20.Distance education/online education:

Our institution offers the courses on regular mode only, approved by the affiliating University and recognized by UGC New Delhi. The institution is a recognized Study Centre of Yashwantrao Chavhan Maharashtra Open University Nashik. The University offers

the degree through distance education to those students to whom not possible to attend the college on regular mode. During COVID-19 pandemic our teachers conducted Online classes through various Apps. As our institution is located in tribal and remote area and we faced numbers of problems due to poor Internet connectivity. Most of our students are belonging from poor family and it was not possible for them to buy Android and Smart cell phones, this is also one of the problems during online classes, in such situation we provided study materials online and offline to the students. Our teachers conducted online classes through Whats App, Telegram Apps and Google Meet.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**13**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**2007**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1044**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**127**

File Description	Documents
Data Template	View File

3.Academic

3.1	**11**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**16**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**26**
Total number of Classrooms and Seminar halls	
4.2	**7,93,020/-**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**40**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our College has the mechanism for well-planned curriculum delivery. The college follows and maintains systematic teaching-learning process. The college carries out the Action Plan for implementation of the curriculum prescribed by the affiliating university. In beginning of the academic session Academic Calendar

is prepared in advanced and displayed on notice board and circulated among the teachers. All the required and relevant information regarding teaching-learning process are circulated in the classrooms and displayed on the notice board time to time.

The teachers adhere the Action Plan of university prepare their teaching plan and utilizes it according to the subject syllabus and Time-Table. Every teacher maintains Academic Daily Dairy to maintain the day to day teaching plan schedule, research and other outreach extension activities. The teachers use and apply this skills and acquired information in classroom teaching-learning process. For effective implementation of the curriculum, the principal conducts regular meetings of the Staff Council, and take review of the syllabus covered by the subject teachers. The principal makes the accidental visit to the classes during teaching learning process and observe the teaching of the teachers. Principal regularly interact with subject teachers for effective planning and implementation of curriculum designed by the affiliating university.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar is the Mirror of the institution for the academic session, which gives details of all academic, curricular, co-curricular and outreach activities which are generally take place into the institution.

The institution is affiliated to Gondwana University, Gadchiroli, and it is compulsory to adhere to the academic calendar of the affiliating university.

Under the supervision and guidance of IQAC, the committee prepares the academic calendar for the session.

The IQAC of the institution plays a very vital role in maintaining the academic calendar for the conduct of continuous internal

evaluation of the students and observe various activities in college. In the beginning of academic session, Academic Calendar Committee prepares academic calendar and makes it available to all. It is also displayed on the college website for all the stakeholders. The principal regularly conducts staff council meetings to ensure the better functioning of the academic and other activities. It is mandatory for the students and the faculty to adhere to the academic calendar for the completion of academic activities and prescribed syllabus. The Academic Calendar is strictly followed by all the teachers and head of the departments. It helps to conduct Continuous Internal Evaluation of the students throughout the year.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics and Human Values:

To imbibe the ethics and human values among the characters of the

students the various departments of the institution organize various activities like anniversaries of the national heroes and great leaders of the nation, Yoga Day, Vachan Prerana Din, In order to imbibe values and ethics among the students, the institution conducts various activities.

Gender Sensitivity and Equality:

The institution is a co-education institute. All boys and girl students take active participation in all the activities in the college throughout the session without hesitation without discriminating any one on the base of gender.

Human Values:

The college administration generally invites the social reformers and good orators for guest lecture for imbibing human values, equality, and fraternity. We observed birth anniversaries and commemorative function of various national leaders for imbibing the moral and human values among the students.

Environment and Sustainability:

The college conducts environmental awareness programmes like tree plantation in the college premises. The college promotes and carries for "Say No Plastic in the College" drive. A unit of Rain Water Harvesting project is installed in the college. Compost Project is also functional in the college.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

951

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   **A. All of the above**

File Description	Documents
URL for stakeholder feedback report	http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/Student-Satisfactory-Serve.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1999

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1749

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The admissions in the institution of the students to various programs are purely on the first come first serve basis and as per the government reservation policy for each course of first year. During their classroom teaching, the subject teachers assess them by using various teaching techniques and methodologies. The identification of advanced learners and slow learners is based on their academic performance in the previous year examinations and classroom performance, by conducting oral performance unit tests on a regular basis, the performance of the student is evaluated. For identifying the slow learners and advanced learners subject teachers and their mentor play important role. After identifying slow learners and advanced learners the Mentor of the class interact with the students and tries to find out the solution of such students and help them to lift up their performance in all aspects. By encouraging, and supporting them Mentor helps them to overcome from their academic and personal problems. The central library play vital role in the life of the students. Our students used the library. We have a well equipped Reading Room of 50 seating capacity.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR_2022.html
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1999	11

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute makes continuous and consistence efforts to make our students able to achieve whatever taught to them in the classrooms. Teaching-learning process also helps them to know their potential and evolve as per their capability and interest. The sole purpose of teaching-learning process is overall and holistic development of the students and their personality. Industrial visit, project, field work, educational tour, and participative learning our teachers organized Quiz, Seminars, Viva-voce and presentation for the progress of the students. Our Central Library is partially digital and WiFi enabled. It provides accessibility to e-resources vide INFLIBNET to all. The library helps all in accessing information. We focus on teaching learning process by participative learning, most of the time our teachers share important information and notices to the students on Whats App and Telegram App

The projects were given to the final year students (UG) and final year of Commerce PG students. They visit to the local area to accomplish the project works. It gets experimental learning and help the students to know the real life experience in the field work. They worked in groups under the supervision of different teachers, prepared the projects and submitted to the concerned supervisors.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR_2022.html

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The beginning of the session: 2021-2022 affected by the COVID-19 pandemic. Our subject teachers conducted Online classes through Zoom App and Google Meet. Students were not allowed in the college

campus. All our teachers including CHB teachers were well trained in conducting online classes. All the subject teachers formed Whats App groups subject wise and section wise. All the ICT enabled teaching learning tools effectively helped us to connect with our students. All the important and essential information including teaching-learning communicated with students by the ICT tools. Our teachers provided syllabus, noted, test papers, and other information by these ICT tools. Our students are mostly from remote area and internet problem sometimes interrupted their teaching-learning process but they sort out the problems by communicating our teachers through cell phones. The mobile which is used for communication now became the very effective medium for teaching-learning process. In the next session that is even session of the academic year our students were allowed to attend the college campus and we conducted offline classes. But still our teachers used ICT tools for communicating with the students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

138

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The affiliating university prescribed the syllabi for all courses. As a part of syllabi internal assessment of the students is done by respective subject teachers. Internal Assessment is the continuous process. By observing overall performance of the students subject teachers assess students and gave internal marks as per the parameter given in respective subject teachers. In this academic year odd semester suffered by COVID-19 pandemic, so internal assessment is done through online mode, because students were not allowed in college campus. Home assignments and other parameter of internal evaluation were conducted through online mode. Home Assignments are assigned to the students through What App groups. Practical examinations in Geography, Home Science and all subjects of science are conducted online due to pandemic on MCQs. Internal Assessment Committee suggested to the subject teachers to conduct internal assessment process through Online mode. And our teachers implemented accordingly. In even semester in the same academic year internal assessment process conducted offline mode because students were allowed to the college. 20% weightage is given on internal evaluation that is college assessment. We conduct Home Assignment, Test Examination, Oral Test, Viva-Voce, seminar etc. This practice makes the students familiar with question pattern of university examination.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/Questionair.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The syllabus and curriculum is designed by the affiliating university of each subject, and it is implanted as per the guidelines. From beginning to End Semester Examination proper mechanism are followed. The institution follows the prescribed curriculum of affiliating university in which the theory exam and internal assessment are the part of students' evaluation. In pandemic lead lockdown period online Home Assignments and Practical Exam were conducted through Whats App group of the students, in the odd semester of the academic year 2021-2022. All the parameters of internal evaluation were followed by the

students, so there is very negligible scope for any grievance, because internal evaluation of the students is continuous process which happens throughout the session. For the redressal of university examination related grievances of the students, the institute resolves it on priority basis by following time bound and very efficient way. The students who face the examination related problem or grievance the college administration by taking initiative forward the complaint to the university and by getting feedback resolve the issue within the time bound. The students, who suffer from under-valuation are guided about the procedures regarding the challenge forms for photocopies of Answer Sheets of End Semester Examination.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/Student-Result-Analysis-Final-Year.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all Programmes offered by the institution and displayed on the college website and link is attached.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6InlZenl4djI3NnVxWEwyUFhhNWtLeVE9PSIsInZhbHVlIjoiRTBsZUd4Nlo0OGxGbTY1VnJjVFNCR0lqTjRzL3lLTGVtcCsxVDZhaVFMM1h4SHdXbVhtWWhJRi9mWUx4T1dzWSIsIm1hYyI6ImIyNTQ5ODFjNzk4YTJlNGMzODhhOWFlMDcwMDdkZWRmNDFmNWU4NzRjNDcxOTM0Y2IxZGUxZDE5ODBkMjk1YTIiLCJ0YWciOiIifQ==
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are displayed in college website and link is given below.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6InlZenl4djI3NnVxWEwyUFhhNWtLeVE9PSIsInZhbHVlIjoiRTBsZUd4Nlo0OGxGbTY1VnJjjVFNCR0lqTjRzL3lLTGVtcCsxVDZhaVFMM1h4SHdXbVhtWWhJRi9mWUx4T1dzWSIsIm1hYyI6ImIyNTQ5ODFjNzk4YTTJlNGMzODBhOWFlMDcwMDdkZWRmNDFmNWU4NzRjNDcxOTM0Y2IxZGUxZDE5ODBkMjk1YTTIiLCJ0YWciOiIifQ==

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

490

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/Student-Result-Analysis-Final-Year.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/Student-Satisfactory-Serve.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

5

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has created an ecosystem for Research and Innovation and developing desirable human resource, taking initiative for creation research culture in the institution for creation of knowledge and transfer of knowledge. The details are as under:

- **Students are encouraged to present their innovative working project under the guidance of the respective subject teachers**
- **In IHLR the faculty& students are encouraged to take up research & developmental activities by utilizing the existing resources.**
- **Institute has taken an initiative to encourage the faculty members to pursue their Ph.D work by using human resources in the college.**
- **Faculties are encouraged to participate in various skill enhancement programs under UGC sponsored programs.**
- **Research Cell helps to create research culture among faculty members and students.**
- **College has signed MOUs with two other institutions to promote research culture, students and faculty exchange.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR_2022.html

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

15

File Description	Documents
URL to the research page on HEI website	http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/IHLR-SS-Letters.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Shivaji Mahavidyalaya Gadchiroli is organizing and participating in various extension activities and outreach program to promote the Institute-Neighborhood community to sensitize the students towards community needs and issues. The Institute believes that not only promoting the social and community activities to sensitize students but also leading in shaping the students into responsible citizens of the nation and imparting all round development of students. The institute organized various outreach program to inculcate the awareness and goodness through various program like Cleanliness, Gender sensitization, Campaign - Hygiene and Environment Awareness, Plantation drive, Mental health awareness, Women Development and Empowerment activities etc. The Institute is always leading the students and Faculty to keep update of all the most trending activities related to the society and community. Awareness programs like Ban on Use of Plastic items etc. The Institute also motivates the faculty towards research and development to groom their skills and uplifting their quality through Career Assessment, Research Publication and Excellence and Innovation. The institution organized & celebrated various programmes under extra-curricular and extension activities

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/Extension-and-outreach-Programs-Conducted-in-Collabration-with-Industries-Community-And-Non-Gov-Orgnisation-Through-NSS.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2000

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **UG and PG in Arts, Commerce and Science. There are 17 departments including 7 in Arts, 1 Commerce,7 in Science, Library and a Physical Education .**
- **The main building of the institution consists of Principal's Cabin, Administrative Office, IQAC Room , Common Staff Room, Girls Common Room, Computer Room and all the independent departments**
- **NSS Cell, Girls Common Room attached with toilet and equipped with functional Sanitary Napkin Vending Machine, Boys Common Room, Toilets for staff and boys.**
- **Conference Hall equipped with 500 chairs and good quality soundsystem.**
- **08 laboratories in the institution equipped with requisite instruments for UG.**
- **There are 4 departments including Chemistry, Physics, Botany, Computer Science, and Zoology attached to the labs and a separate department of Mathematics.**
- **The Central Library more than 35000 collection of Textbooks, Reference Books, Encyclopaedias, Dictionaries, Journals, Periodicals, etc. Independent reading room. IRC, newspapers, e-books, e-journals, are available. 'LIB-Man'Software.**
- **'Computer Centre' with 15 PCs equipped with internet facility**

- **The Language Lab with 15 PCs.**
- **UGC sanctioned Girls' Hostel.**
- **Botanical Garden.**
- **Vermi-composting Project.**
- **Canteen.**
- **Gymnasium.**
- **Huge playground with Volleyball Court, Cricket, Kho-Kho, Kabaddi, Athletic Tracks, etc**
- **Generator (7.5 KVA)**

Study Centre of Yashwantrao Chavhan Maharashtra Open University, Nashik (YCMOU).

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR_2022.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institutions is committed to offering the resourceful and fruitful infrastructure for overall development of students. We have a big Recreation Hall with sound system. CCTV surveillance. Our institute has 2.02 hector land of its own. We have big sports ground of various games, well-equipped Gym. Multipurpose hall is used for indoor games and Yoga practices. Carom and Chess boards are available. In recreation hall we conduct various cultural activities.

Sports and games facilities

01. Outdoor Games

02. Indoor Games

- **Volleyball**
- **Multi-gym**
- **Football**
- **Weight Lifting**
- **Athletics**

- ◆ **Shot Put**
- ◆ **Discuss Throw**
- ◆ **Javelin Throw**
- ◆ **Carom**
- ◆ **Chess**
- ◆ **Cricket**
- ◆ **Kabaddi**
- ◆ **Kho-Kho**
- ◆ **Badminton**
- ◆ **Ball Badminton**
- ◆ **Net Ball**

Facilities for Gymnasium

- ◆ **The institution has a well-equipped gymnasium for the students.**

- ◆ **It provides facilities for sportspersons and players.**

- ◆ **It has open gym facility like single bar, double bar, etc.**

- ◆ **The green gym is also available in the campus for the students as well as citizens.**

Yoga Centre:

Facilities for Yoga

As per the instructions of Govt. of India, the institution observes International Yoga Day every year.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR_2022.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

3

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR_2022.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Rs 793020.80

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has been using LIB-Man software for library automation. It is fully automated. The software helps to access the following library functions.

   4.2.1.1 The software helps to import of other library software datato LIB-Man

   4.2.1.2 For searching library data MARC ( ) is available

   4.2.1.3 The software supports cloud based latest technology, smartphone, SMS, email, bar code, etc.

4.2.1.4 It supports e-book download & reading through N-LIST.

4.2.1.5 It is useful for fully documented user manual .

4.2.1.6 MARC facility is available for library searching data

4.2.1.7 To follow required all latest parameter such as MARC-21, Library Congress Standards, AACR-2 Fully secured & ILMS is maintained annually.

4.2.1.8 Available backup and recovery

4.2.1.9 Various Reports / data export to word, excel, PDF, text, etcOPAC: On-line Public Access Catalogue offers powerful on-line search facilities to search through library catalogue.

It saves the time, labour and money to access any library related resources.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	http://www.shivajimahavidyalayagad.ac.in/AQAR_2022.html

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.070594/-

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

214

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In regular interval and as per the demands and needs of students, teaching and supporting staff and when it is needed the institution upgrades and deploys the information technology facilities. The institution makes the provision annually for IT facilities and infrastructure in the beginning of the session. All the classrooms, labs and other rooms are well equipped with power supply. Three classrooms and eight laboratories are well equipped with essential facilities like Internet broadband with the speed of 100 MBPS, LCD projectors, designed furniture, anti-virus for all computers, etc. The college has 40 computers and 2 laptops with access to internet through LAN that are updated with latest versions of essential software. The free Wi-Fi facility is provided in the campus for all stake holders. This year, the faculty used online platform for teaching. Supporting staff used Master Software for all the administrative work.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR_2022.html

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

RS 793020.80/-

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

01.

The institution has 8 different laboratories. Laboratoriesare well equipped with required facilities.

02.

. It is equipped with more than 36400 books. There is a 20 x 20 feet Reading Room. It has separate 500 Books on Competitive examination.

03. S

A well-furnished and well-equipped gymnasium is available in the college and it is regularly maintained.

1.

There are 40 computers and 02 laptops in the college office.

05. Classrooms;

The classroom facilities such as blackboards, Green Boards, Fans,electrical fittings, ICT Enabled three classrooms, and furniture, etc. are regularly maintained.

06. Internet Resource Center:

To access the internet facility for the students.

07. Power generation and energy conservation:

7.5 KVA Generators

08. Drinking Water:

There are 2 (RO) water units supplying drinkable water. 09. Medical facilities:

The institution has a good collaboration with General Hospitals Gadchiroli

10. Rain Water Harvesting:

Roof top Rain Water Harvesting Unit is functional.

11. Parking Facilities:

Adequate parking facilities are available.

12. Security:

10 CCTV's is installed for surveillance.

13. Sanitary Napkins Vending Machine

Sanitary Napkins Vending Machine and Resting Bed is available in Girls Common Room

14. Tricycle :

Tricycle is available in college for disabled students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR_2022.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

1634

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/75-Crore-Suryanamaskar-Sankalap-Program.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

21

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

21

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

22

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

127

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution encourages students to participate in academic, co-curricular, extra-curricular, sports and student council

1. Administrative :

Internal Quality Assurance Cell (IQAC) :

The institution has nominated a student representative in IQAC.

1. Co-curricular :

1. Subject Study Board :

All the subject study Boards are comprised of the student representatives in each Study Board.

1. Magazine Committee:

The institution published yearly college magazine.The Chief Editor of the magazine constitutes an Editorial Board, where the students are selected as the board members.

1. Library Advisory Committee:

This Committee is comprised of principal, librarian, Alumni, faculty members and student representative.

1. Educational Tour Committee:

The members of this committee organise tours every year, in which student also take active participation.

1. Extra-curricular :

1. Cultural Activity Committee:

The institution encourages students to organise and participate in all the extra-curricular activities.

1. National Service Scheme (NSS) :

NSS activities play a significant role in shaping the personality of the students in the institution. Committee comprises with student representation.

iii) Student Council:

Student Council is established every year as per rules and regulations of the University.Due to COVID-19 lead lockdown Student Council was not constituted.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/files/AQAR 22/Distribution-of-Various-Committees.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

79

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association is not registerd but we organised Alumni Meet every year. This year we organised Alumni Meet on dated 02-05-2022. And 46 Alumni were present in the meet.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR_2022.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

A.

1.Vision of the Institution:-

Overall development of the students Intellectually, Psychologically,

Physically and culturally to face the challenges in future.

Mission of the Institution:

- To provide higher quality education to rural, tribal and backward class students.
- To make student competent for self-employment.
- To inculcate national and native culture among the students.
- To explore the hidden potential of the students.

B. Nature of Governance:

Our institution follows a democratic and participative mode of governance with all stakeholders and members of the Institutein implementing the institutional policies recommendations and suggestions for smooth conduction of all curricular,

administrative and other activities.

C. Perspective Plan:

The perspective plan is to expansion by increasing the student intake of all programs conducted in the institution. Our institution is always eager to start other IHLR &SS in the institution.

C. Participation of Teachers in Decision-Making Bodies:

The Institute provides autonomy to Heads of Departments. Teachers participate in various decision-making bodies through teacher's representatives in the Governing Body, various committees like College Development Committee, IQAC Committee, Purchase Committee, Academic Calendar Committee, Hostel Committee, Publication Committee, Research Committee, Examination Committee and other various committees.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR_2022.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participative management to ensure transparency in keeping with its belief in collective leadership and democratic traditions. All the major stakeholders of the Institute including Management, the Governing Body, Teaching and Non-Teaching Staff, Students, work in a democratic way of governance in the execution of their duties and responsibilities.

The practice participative management is reflected in all the academics, administration, and extra-curricular activities.

The Governing Body (Top Management Body) take all the policy

making decision to achieve the vision and mission of the institution.

The institution believes in decentralized governance, democratic process and participative management. Teaching and non-teaching staff members share the administrative responsibility of the institution and contribute in smooth working of administrative activities. Operational autonomy is given to all the committees of the institution which are constituted foe smooth conduction of all activities.

Students Grievance Redressal Cell and Internal Complaint Committee develop a responsive and accountable attitude among stakeholders in order to maintain a harmonious educational atmosphere in the Institute. Extra-curricular activities career counseling sessions, inter- industrial visits, and study tours are organized by faculty and students.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/files/AQAR 22/Distribution-of-Various-Committees.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institute strategically plans to make consistent effort to achieve the vision and mission of the institution to maintain the approved intake of all programs.

The institute has implemented the long-term perspective plan for the growth and expansion, and development of the Institute in a systematic manner by providing higher education to all section of society. The Institute is already running thirteen courses and eager to increase it.

Shivaji Mahavidyalaya, Gadchiroli deployed strategically plans of some activities and implements them in an organized way. All the institutional activities are decentralized at four levels as departmental, administrative, academic, and financial.

As per departmental level, academic strategic plans are made

before the beginning of academic session by designing the Academic Calendar of the year taking into deliberation the University's Academic Calendar.

Strategic plan: IQAC, the head of the institution suggestions are implemented for the necessary infrastructure development. The fund which was approved in the previous year was used for the developmental activities as per the need and requirement of equipment such as CMS. 10.0 software, Lib- Man Software, computer maintenance etc. Institutional committees were designed for smooth conduction of all activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR_2022.html
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Top Management: Top Management is the apex body of the college.

Principal: Principal is the head of institution as an administrative officer and member secretary in CDC.

College Development Committee: The college development committee comprises of president, secretary, head of department, teacher representative, non-teaching representative, IQAC coordinator, principal as member secretary and local member. There are 12 members in the CDC.

Internal Quality Assurance Cell: IQAC plays a catalytic role in college for quality enhancement.

Head of Department: He is the head and administrative responsibility of department and reported to principal.

Superintendent: He has administrative responsibilities in office work. Senior clerk, junior clerk, peon, etc. work under the supervision of head clerk.

Librarian: Librarian is responsible for library and related activities and he provides different library resources to students and faculty members.

Service Rules, Procedures, Recruitment, and Promotion:

The institution follows the rules and regulations of the UGC, Revised Maharashtra Public University Act: 2016, and Gondwana University, Gadchiroli for the recruitment and grievances redressal. The Confidential Reports of non-teaching staff is prepared by the head of the institution and sanctioned by CDC for promotion to higher positions.

Grievance Redressal Mechanism:

Various Committees are constituted to resolve the student's problems.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR_2022.html
Link to Organogram of the institution webpage	http://www.shivajimahavidyalayagad.ac.in/index.html
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare schemes of Teaching Staff:

- **Group Insurance to the teacher**

- **Medical reimbursement**

- **Extra remuneration for extra work other than teaching**

- **Loan facilities from Employee**

- **Duty leaves for academic work**

- **Duty leaves with T.A and D. A. for research reasons**

- **Regular annual increment**

    - **GIS is available for the all staff members in the institution.**
    - **Leave Travel Concession**
    - **General Provident Fund**

    - **Defined Contribution Pension Scheme**

- **Career Advancement Scheme is applicable as per the**

Government norms

    - **Minor Research Projects facility is applicable UGC/DST**

Grants for organization of seminars and conferences

Welfare schemes of Non-Teaching Staff :

- **Festival advance for non teaching staff**

- **Group Insurance to the non teaching staff**

- **Medical reimbursement**

- **Loan facilities from Employee Credit Co-operative Society**

- **Earned leave for non teaching Staff**

- **Extra remuneration for extra work**

- **Time bound promotion is available the non teaching staff**

- **T. A. and D.A. for outgoing office work**

  - **Regular annual increment**

  - **GIS is available for the all staff members in the institution.**

  - **Leave Travel Concession , The staff can travel all over**

Maharashtra State once in three years stipulated time period.

  - **General Provident Fund**
  - **Defined Contribution Pension Scheme**

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR_2022.html
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has evolved a standard, effective, and a well -developed Performance Appraisal System. All the Teaching Staff are required to submit a self-appraisal report every year, along with all the documentary proofs.

The parameters in which faculty members are appraised are:

- **Qualification up-gradation**
- **Research and Academic Performance**
- **Training,**
- **FDP,**
- **Workshops attended**
- **Papers presented in Conference/ Seminars/ Workshops**
- **Contribution in co-curricular activities**
- **Research Publications**
- **Publication of books, Articles**
- **Professional membership**
- **Contribution in providing service to the Department**

The above information evaluated by the Principal and IQAC Coordinator.

The performance of the non-teaching staff is assessed on several parameters like

- **Responsibility towards work**
- **Punctuality towards duty**
- **Dedication and Commitment towards work**

Loyalty: supports and follows institute's policies and guidelines
Ready to help and resolve the students administrative issues
Teamwork & Relationship with fellow faculty ,staff and students
Cooperative Nature towards all.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR.html
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a proper mechanism for internal and external financial audits.

Internal Audit

The internal audit is conducted for transparency, and financial accuracy where Income/Expenditure Accounts are closely monitored.

External Audit

The external audit takes place annually after the completion of every financial year. The accounts of the Institute are audited every year by a qualified chartered accountant. The incomeexpenditure statement and balance sheet are prepared for each financial year and kept ready for higher authority such as JD and Auditor General Nagpur.

These two agencies make the external Audit of all the financial matter regularly. Our Top Management also supervises the financial matter and indirectly they also conduct the internal audit of C.D.C. regularly.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR.html
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The annual budget of the next year, including the expenditure on maintenance, is prepared by the Principal with help of administrative staff and placed in College Development Committee.

Financial resources are generated by the institute are from the grants of the State Government and the tuition fees collected from the students. The institute monitors and maintains the effective use of available financial resources through a proper mechanism. The College Development Committee (CDC) finalizes the expenditure. Top Managing Body provides financial assistance for major and minor construction work. The institute gets financial assistance from the state government in the form of salary grant. The salary grant is spent on the staff members accordingly as per the norms of the government. The payment of scholarship is done as per the existing policy of the government. All purchases of equipment, books, Journals, stationery materials, maintenance of e-governance, infrastructural development, etc. is made through cheque and some time in cash also.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR.html
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly for institutionalizing quality assurance strategies and processes.

Following are the examples of practices institutionalized.

1. **Performance and Academic Audit by IQAC. Academic Committee is set up for this purpose to review the academic progress regarding the teaching-learning process through the following:**

   Academic Calendar and Timetable is prepared.
   Conduct of various co-curricular activities and monitor.
   Inspection of Course Outcomes and programs outcomes.
   Supervision of classroom teaching.

1. **Development and maintenance of harmonious educational atmosphere and**

healthy discussions and promote work culture for employeesand for students

   The employees can communicate to principal for any grievances.
   Regular meetings with all staff members for quality improvement.
   The institution has a Student Grievances Cell
   Students' Welfare Schemes, Anti-Ragging, and Sexual Harassment Committee.
   The students can contact Principal or visit the Grievance Redressal Cell for any complaint
   Suggestion boxes available on campus and Girls Common Room.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Institute always focuses on students-centric education approach that shifts the role of the teachers to facilitating student learning through appropriate practices.

Practice No. 1

Use of ICT Resources for teaching-learning: Under the supervision of IQAC, the Institute was proactive in ensuring regular online and offline studies because in odd session of the academic year students were not allowed in the campus. Our teachers used ICT tools for conducting online classes through Google Meet, Zoom App for teaching and sharing of study material and other activities also.

Practice No. 2

The Institute with the help of IQAC has adopted a feedback system that takes suggestions from stakeholders to obtain an honest opinion about the institutional performance, especially in academics and other areas of the institution for improvement in teaching-learning process and for holistic development of the students.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);   **C. Any 2 of the above**

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	http://www.shivajimahavidyalayagad.ac.in/AQAR.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has established various committees for the safety and security of girl students. Our institution is co-education institute, girls and boys are belonging to the remote and backward part of this region. During 2021-2022, out of 2007 students admitted in the college, the number of girls was 1006. This strength of girl students shows the success of the institution in the field of education in backward and remote region.

For smooth conduction of all administration and curricular activities, institution has established various committees. For the safety and security of girl 'Women Safety Cell', Sexual Harassment Committee, Internal Complaint Committee, and Anti-Ragging Committee are established in the institution. Mentor Mentees Mechanism is also formed and the female students are counseled by their mentors. The institution conducts various Women Empowerment activities such as 'International Women's Day', NSS department the conducts various program throughout session and female students take active participation without hesitation. No any function and program is conducted without female students in the college. CCTV cameras, separate Rest Room for girl students

having attached washrooms, well equipped bed, table bench, Vending Machine for sanitary napkin, Mirrors, First Aid Box are available. Ramp is constructed for the Girls common Room etc.

File Description	Documents
Annual gender sensitization action plan	The institution has established various committees for the safety and security of girl students. Our institution is co-education institute, girls and boys are belonging to the remote and backward part of this region. During 2021-2022, out of 2007 students admitted in the college, the number of girls was 1006. This strength of girl students shows the success of the institution in the field of education in backward and remote region. For smooth conduction of all administration and curricular activities, institution has established various committees. For the safety and security of girl 'Women Safety Cell', Sexual Harassment Committee, Internal Complaint Committee, and Anti-Ragging Committee are established in the institution. Mentor Mentees Mechanism is also formed and the female students are counseled by their mentors. The institution conducts various Women Empowerment activities such as 'International Women's Day', NSS department the conducts various program throughout session and female students take active participation without hesitation. No any function and program is conducted without female students in the college. CCTV cameras, separate Rest Room for girl students having attached washrooms, well equipped bed, table bench, Vending Machine for sanitary napkin, Mirrors, First Aid Box are available. Ramp is constructed for the Girls common Room etc.
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

01. Solid Waste Management:

Two types of dustbin, green and blue colored dust bins are kept for wet and dry wastes. Leaf litter from trees and residue of garden is used for decomposition and vermin-composting. Paper waste management is actively working and sells waste newspapers to vendors for recycling.

02. Liquid Waste Management:

The liquid waste generated in all the laboratories and in washrooms is disposed of.

03. Rain Water Harvesting:

The institution has installed a Rain Water Harvesting Project where rainwater is collected from the terrace of Girls Hostel and YCMOU building to the project through PVC pipe . This project helps to increase the water level in the ground of the college. We have two borings (Bore Wells) in the college campus and we never face water shortage even in summer season.

04. E-waste:

As part of its eco-friendly practices, the institution tries to manage all types of waste as efficiently as possible. E-waste is disposed of through the write-off procedure.

05. Biomedical Waste Management:

The creation of biomedical waste is negligible in the college. The department of Biology disposes the waste generated from the lab.in a proper way.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Since 1971, the noble service of education is catering the student of backward, tribal, hilly and Naxal affected remote Gadchiroli district. Our college has rich legacy of tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversities from its establishment. The students who admitted in the college are local; belong to nearby villages, having an agricultural background and working class section. Most of the students are belonging backward classes and specially ST category.

The college regularly organizes various cultural activities for inculcating the values of tolerance, harmony towards cultural diversities in the remote area like Gadchiroli. Birth anniversaries of great national heroes and national festivals are observed to inspire and imbibing the moral values among the students. To maintain the linguistic importance, the college organized various programs by Physical Education Dept. , Home Economics dept. and Cultural dept.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution always ahead and tries hard to develop the students personality by organizing various activities to inculcate the values, rights, duties and responsibilities of citizens among them. The institution starts 7.30 am every working day. The institution begins with National Anthem. All the students and teachers assembled on the ground floor for National Anthem at 7.25 am and recite it in chorus. During the Admission Process the Committee registers new voters and fills Voter Registration Form of newly admitted students and who are yet to register. And the Report of the same is submitted to Tahsil Office, Gadchiroli

Apart from it various constitutional obligations functions we observed.

1. Constitution Day
2. Voters Day
3. Human's Right Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	The institution always ahead and tries hard to develop the students personality by organizing various activities to inculcate the values, rights, duties and responsibilities of citizens among them. The institution starts 7.30 am every working day. The institution begins with National Anthem. All the students and teachers assembled on the ground floor for National Anthem at 7.25 am and recite it in chorus. During the Admission Process the Committee registers new voters and fills Voter Registration Form of newly admitted students and who are yet to register. And the Report of the same is submitted to Tahsil Office, Gadchiroli Apart from it various constitutional obligations functions we observed. Constitution Day Voters Day Human's Right Day.
Any other relevant information	http://www.shivajimahavidyalayagad.ac.in/AQAR.html

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized `C. Any 2 of the above`

File Description	Documents
Code of ethics policy document	[View File]()
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution observes and celebrates various national festivals to inculcate cultural integrity amongst the students of the college. It also celebrates birth and death anniversaries of Indian national leaders for making the students aware of the Indian historical past and their social contribution. The institution has a regular practice to conduct various activities and International commemorative days.

All the activities conducted in the college. Teaching staff, non-teaching staff and students actively took part in the programs.

All these activities are very useful to imbibe the moral values, patriotic, social, and cultural values and to create a scientific approach among the students and the staff.

The following programs are observed in the academic year.

1. International Yoga Day (21st June)

2. **Library Day (12th Aug)**
3. **Independence Day (15th Aug)**
4. **NSS Foundation Day (24th Sept)**
5. **Republic Day (26th Jan)**
6. **Gandhi Jayanti**
7. **International Women's Day**

Dr. Ambedkar Jayanti

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The two Best Practices are uploaded on College Website and Link is made available

1) http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/Best-Practice-No-1.pdf

2) http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/Best-Practice-No-2.pdf

File Description	Documents
Best practices in the Institutional website	1) http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/Best-Practice-No-1.pdf 2) http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/Best-Practice-No-2.pdf
Any other relevant information	http://www.shivajimahavidyalayagad.ac.in/AQAR.html

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution is located in tribal and backward area of the Vidharbha region. Though Gadchiroli is district place but there is no any industry running. A Private Limited Firm named 'THRIVENI EARTH MOVERS PRIVATE LIMITED', mine excavating company, working in Surjagad village near Etapalli a tehsil. It is known as Surjagad Project. The Placement Cell of the institution invited the Private Limited Company for the placement of our students. After getting approval two officials of the Company named Mr. Ajay Kumar Singh (Sr. Manager, HR in TEMPC, Surjagad Project) and Mr. S. Nandkumar (Asstt. General Manager in TEMPC, Surjagad Project, came to our institute for placement drive. Final year student of B. A.; B. Com. ; B. Sc., ; and students of final year P. G. are participated in placement drive. On 29/03/2022 placement drive was conducted and after scrutiny 103 student form all faculties are finalized for the final interview. The two officials of TEMPC, Surjagad Project conducted interview and took presentation also. After final interview and decision of the committee, they declared the result and offered the job to 21 students in the TEMPC, Surjagad Project. Since very long period our 21 students were offered the job by other company.

This is one of the best and distinctive initiatives conducted by the Placement Cell of the institution.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our College has the mechanism for well-planned curriculum delivery. The college follows and maintains systematic teaching-learning process. The college carries out the Action Plan for implementation of the curriculum prescribed by the affiliating university. In beginning of the academic session Academic Calendar is prepared in advanced and displayed on notice board and circulated among the teachers. All the required and relevant information regarding teaching-learning process are circulated in the classrooms and displayed on the notice board time to time.

The teachers adhere the Action Plan of university prepare their teaching plan and utilizes it according to the subject syllabus and Time-Table. Every teacher maintains Academic Daily Dairy to maintain the day to day teaching plan schedule, research and other outreach extension activities. The teachers use and apply this skills and acquired information in classroom teaching-learning process. For effective implementation of the curriculum, the principal conducts regular meetings of the Staff Council, and take review of the syllabus covered by the subject teachers. The principal makes the accidental visit to the classes during teaching learning process and observe the teaching of the teachers. Principal regularly interact with subject teachers for effective planning and implementation of curriculum designed by the affiliating university.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar is the Mirror of the institution for the academic session, which gives details of all academic, curricular, co-curricular and outreach activities which are generally take place into the institution.

The institution is affiliated to Gondwana University, Gadchiroli, and it is compulsory to adhere to the academic calendar of the affiliating university.

Under the supervision and guidance of IQAC, the committee prepares the academic calendar for the session.

The IQAC of the institution plays a very vital role in maintaining the academic calendar for the conduct of continuous internal evaluation of the students and observe various activities in college. In the beginning of academic session, Academic Calendar Committee prepares academic calendar and makes it available to all. It is also displayed on the college website for all the stakeholders. The principal regularly conducts staff council meetings to ensure the better functioning of the academic and other activities. It is mandatory for the students and the faculty to adhere to the academic calendar for the completion of academic activities and prescribed syllabus. The Academic Calendar is strictly followed by all the teachers and head of the departments. It helps to conduct Continuous Internal Evaluation of the students throughout the year.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation	B. Any 3 of the above

process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics and Human Values:

To imbibe the ethics and human values among the characters of the students the various departments of the institution organize various activities like anniversaries of the national heroes and great leaders of the nation, Yoga Day, Vachan Prerana Din, In order to imbibe values and ethics among the students, the institution conducts various activities.

Gender Sensitivity and Equality:

The institution is a co-education institute. All boys and girl students take active participation in all the activities in the college throughout the session without hesitation without discriminating any one on the base of gender.

Human Values:

The college administration generally invites the social reformers and good orators for guest lecture for imbibing human values, equality, and fraternity. We observed birth anniversaries and commemorative function of various national leaders for imbibing the moral and human values among the students.

Environment and Sustainability:

The college conducts environmental awareness programmes like tree plantation in the college premises. The college promotes and carries for "Say No Plastic in the College" drive. A unit

of Rain Water Harvesting project is installed in the college. Compost Project is also functional in the college.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

951

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/Student-Satisfactory-Serve.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1999

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1749

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The admissions in the institution of the students to various programs are purely on the first come first serve basis and as per the government reservation policy for each course of first year. During their classroom teaching, the subject teachers assess them by using various teaching techniques and methodologies. The identification of advanced learners and slow learners is based on their academic performance in the previous year examinations and classroom performance, by conducting oral performance unit tests on a regular basis, the performance of the student is evaluated. For identifying the slow learners and advanced learners subject teachers and their mentor play important role. After identifying slow learners and advanced learners the Mentor of the class interact with the students and tries to find out the solution of such students and help them to lift up their performance in all aspects. By encouraging, and supporting them Mentor helps them to overcome from their academic and personal problems. The central library play vital role in the life of the students. Our students used the library. We have a well equipped Reading Room of 50 seating capacity.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR_2022.html
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1999	**11**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute makes continuous and consistence efforts to make our students able to achieve whatever taught to them in the classrooms. Teaching-learning process also helps them to know their potential and evolve as per their capability and interest. The sole purpose of teaching-learning process is overall and holistic development of the students and their personality. Industrial visit, project, field work, educational tour, and participative learning our teachers organized Quiz, Seminars, Viva-voce and presentation for the progress of the students. Our Central Library is partially digital and WiFi enabled. It provides accessibility to e-resources vide INFLIBNET to all. The library helps all in accessing information. We focus on teaching learning process by participative learning, most of the time our teachers share important information and notices to the students on Whats App and Telegram App

The projects were given to the final year students (UG) and final year of Commerce PG students. They visit to the local area to accomplish the project works. It gets experimental learning and help the students to know the real life experience in the field work. They worked in groups under the supervision of different teachers, prepared the projects and submitted to the concerned supervisors.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	[http://www.shivajimahavidyalayagad.ac.in/ AQAR_2022.html](http://www.shivajimahavidyalayagad.ac.in/AQAR_2022.html)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write

description in maximum of 200 words

The beginning of the session: 2021-2022 affected by the COVID-19 pandemic. Our subject teachers conducted Online classes through Zoom App and Google Meet. Students were not allowed in the college campus. All our teachers including CHB teachers were well trained in conducting online classes. All the subject teachers formed Whats App groups subject wise and section wise. All the ICT enabled teaching learning tools effectively helped us to connect with our students. All the important and essential information including teaching-learning communicated with students by the ICT tools. Our teachers provided syllabus, noted, test papers, and other information by these ICT tools. Our students are mostly from remote area and internet problem sometimes interrupted their teaching-learning process but they sort out the problems by communicating our teachers through cell phones. The mobile which is used for communication now became the very effective medium for teaching-learning process. In the next session that is even session of the academic year our students were allowed to attend the college campus and we conducted offline classes. But still our teachers used ICT tools for communicating with the students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

138

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The affiliating university prescribed the syllabi for all courses. As a part of syllabi internal assessment of the students is done by respective subject teachers. Internal Assessment is the continuous process. By observing overall performance of the students subject teachers assess students and gave internal marks as per the parameter given in respective subject teachers. In this academic year odd semester suffered by COVID-19 pandemic, so internal assessment is done through online mode, because students were not allowed in college campus. Home assignments and other parameter of internal evaluation were conducted through online mode. Home Assignments are assigned to the students through What App groups. Practical examinations in Geography, Home Science and all subjects of science are conducted online due to pandemic on MCQs. Internal Assessment Committee suggested to the subject teachers to conduct internal assessment process through Online mode. And our teachers implemented accordingly. In even semester in the same academic year internal assessment process conducted offline mode because students were allowed to the college. 20% weightage is given on internal evaluation that is college assessment. We conduct Home Assignment, Test Examination, Oral Test, Viva-Voce, seminar etc. This practice makes the students familiar with question pattern of university examination.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.shivajimahavidyalayagad.ac.in/ files/AQAR_22/Questionair.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The syllabus and curriculum is designed by the affiliating university of each subject, and it is implanted as per the guidelines. From beginning to End Semester Examination proper mechanism are followed. The institution follows the prescribed curriculum of affiliating university in which the theory exam and internal assessment are the part of students' evaluation. In pandemic lead lockdown period online Home Assignments and Practical Exam were conducted through Whats App group of the students, in the odd semester of the academic year 2021-2022. All the parameters of internal evaluation were followed by the students, so there is very negligible scope for any grievance, because internal evaluation of the students is continuous process which happens throughout the session. For the redressal of university examination related grievances of the students, the institute resolves it on priority basis by following time bound and very efficient way. The students who face the examination related problem or grievance the college administration by taking initiative forward the complaint to the university and by getting feedback resolve the issue within the time bound. The students, who suffer from under-valuation are guided about the procedures regarding the challenge forms for photocopies of Answer Sheets of End Semester Examination.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/Student-Result-Analysis-Final-Year.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all Programmes offered by the institution and displayed on the college website and link is attached.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6InlZenl4djI3NnVxWEwyUFhhNWtLeVE9PSIsInZhbHVlIjoiRTBsZUd4Nlo0OGxGbTY1VnJjVFNCR0lqTjRzL3lLTGVtCsxVDZhaVFMM1h4SHdXbVhtWWhJRi9mWUx4T1dzWSIsIm1hYyI6ImIyNTQ5ODFjNzk4YTJlNGMzODBhOWFlMDcwMDdkZWRmNDFmNWU4NzRjNDcxOTM0Y2IxZGUxZDE5ODBkMjk1YTIiLCJ0YWciOiIifQ==
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are displayed in college website and link is given below.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6InlZenl4djI3NnVxWEwyUFhhNWtLeVE9PSIsInZhbHVlIjoiRTBsZUd4Nlo0OGxGbTY1VnJjVFNCR0lqTjRzL3lLTGVtCsxVDZhaVFMM1h4SHdXbVhtWWhJRi9mWUx4T1dzWSIsIm1hYyI6ImIyNTQ5ODFjNzk4YTJlNGMzODBhOWFlMDcwMDdkZWRmNDFmNWU4NzRjNDcxOTM0Y2IxZGUxZDE5ODBkMjk1YTIiLCJ0YWciOiIifQ==

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

490

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/Student-Result-Analysis-Final-Year.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/Student-Satisfactory-Serve.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

5

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has created an ecosystem for Research and Innovation and developing desirable human resource, taking initiative for creation research culture in the institution for creation of knowledge and transfer of knowledge. The details are as under:

- **Students are encouraged to present their innovative working project under the guidance of the respective subject teachers**
- **In IHLR the faculty& students are encouraged to take up research & developmental activities by utilizing the existing resources.**
- **Institute has taken an initiative to encourage the faculty members to pursue their Ph.D work by using human resources in the college.**
- **Faculties are encouraged to participate in various skill**

enhancement programs under UGC sponsored programs.

- ◆ Research Cell helps to create research culture among faculty members and students.
- ◆ College has signed MOUs with two other institutions to promote research culture, students and faculty exchange.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR_2022.html

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

15

File Description	Documents
URL to the research page on HEI website	http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/IHLR-SS-Letters.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Shivaji Mahavidyalaya Gadchiroli is organizing and

participating in various extension activities and outreach program to promote the Institute-Neighborhood community to sensitize the students towards community needs and issues. The Institute believes that not only promoting the social and community activities to sensitize students but also leading in shaping the students into responsible citizens of the nation and imparting all round development of students. The institute organized various outreach program to inculcate the awareness and goodness through various program like Cleanliness, Gender sensitization, Campaign - Hygiene and Environment Awareness, Plantation drive, Mental health awareness, Women Development and Empowerment activities etc. The Institute is always leading the students and Faculty to keep update of all the most trending activities related to the society and community. Awareness programs like Ban on Use of Plastic items etc. The Institute also motivates the faculty towards research and development to groom their skills and uplifting their quality through Career Assessment, Research Publication and Excellence and Innovation. The institution organized & celebrated various programmes under extra-curricular and extension activities

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/Extension-and-outreach-Programs-Conducted-in-Collabration-with-Industries-Community-And-Non-Gov-Orgnisation-Through-NSS.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2000

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **UG and PG in Arts, Commerce and Science. There are 17 departments including 7 in Arts, 1 Commerce,7 in Science, Library and a Physical Education .**

- The main building of the institution consists of Principal's Cabin, Administrative Office, IQAC Room , Common Staff Room, Girls Common Room, Computer Room and all the independent departments
- NSS Cell, Girls Common Room attached with toilet and equipped with functional Sanitary Napkin Vending Machine, Boys Common Room, Toilets for staff and boys.
- Conference Hall equipped with 500 chairs and good quality soundsystem.
- 08 laboratories in the institution equipped with requisite instruments for UG.
- There are 4 departments including Chemistry, Physics, Botany, Computer Science, and Zoology attached to the labs and a separate department of Mathematics.
- The Central Library more than 35000 collection of Textbooks, Reference Books, Encyclopaedias, Dictionaries, Journals, Periodicals, etc. Independent reading room. IRC, newspapers, e-books, e-journals, are available. 'LIB-Man' Software.
- 'Computer Centre' with 15 PCs equipped with internet facility
- The Language Lab with 15 PCs.
- UGC sanctioned Girls' Hostel.
- Botanical Garden.
- Vermi-composting Project.
- Canteen.
- Gymnasium.
- Huge playground with Volleyball Court, Cricket, Kho-Kho, Kabaddi, Athletic Tracks, etc
- Generator (7.5 KVA)

Study Centre of Yashwantrao Chavhan Maharashtra Open University, Nashik (YCMOU).

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR 2022.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institutions is committed to offering the resourceful and fruitful infrastructure for overall development of students. We have a big Recreation Hall with sound system. CCTV surveillance. Our institute has 2.02 hector land of its own. We have big sports ground of various games, well-equipped Gym. Multipurpose hall is used for indoor games and Yoga practices. Carom and Chess boards are available. In recreation hall we conduct various cultural activities.

Sports and games facilities

01. Outdoor Games

02. Indoor Games

- Volleyball
- Multi-gym
- Football
- Weight Lifting
- Athletics
- Shot Put
- Discuss Throw
- Javelin Throw
- Carom
- Chess
- Cricket
- Kabaddi
- Kho-Kho
- Badminton
- Ball Badminton
- Net Ball

Facilities for Gymnasium

- The institution has a well-equipped gymnasium for the students.

- It provides facilities for sportspersons and players.

- It has open gym facility like single bar, double bar, etc.

- ◆ **The green gym is also available in the campus for the students as well as citizens.**

Yoga Centre:

Facilities for Yoga

As per the instructions of Govt. of India, the institution observes International Yoga Day every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/ AQAR_2022.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/ AQAR_2022.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Rs 793020.80

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has been using LIB-Man software for library automation. It is fully automated. The software helps to access the following library functions.

1. The software helps to import of other library software data to LIB-Man
2. For searching library data MARC ( ) is available
3. The software supports cloud based latest technology, smart phone, SMS, email, bar code, etc.
4. It supports e-book download & reading through N-LIST.
5. It is useful for fully documented user manual .
6. MARC facility is available for library searching data
7. To follow required all latest parameter such as MARC-21, Library Congress Standards, AACR-2 Fully secured & ILMS is maintained annually.
8. Available backup and recovery
9. Various Reports / data export to word, excel, PDF, text, etc OPAC: On-line Public Access Catalogue offers powerful on-line search facilities to search through library catalogue.

It saves the time, labour and money to access any library related resources.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://www.shivajimahavidyalayagad.ac.in/ AQAR_2022.html

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.070594/-

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

214

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In regular interval and as per the demands and needs of students, teaching and supporting staff and when it is needed the institution upgrades and deploys the information technology facilities. The institution makes the provision annually for IT facilities and infrastructure in the beginning of the session. All the classrooms, labs and other rooms are well equipped with power supply. Three classrooms and eight laboratories are well equipped with essential facilities like Internet broadband with the speed of 100 MBPS, LCD projectors, designed furniture, anti-virus for all computers, etc. The college has 40 computers and 2 laptops with access to internet through LAN that are updated with latest versions of essential software. The free Wi-Fi facility is provided in the campus for all stake holders. This year, the faculty used online platform for teaching. Supporting staff used Master Software for all the administrative work.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR_2022.html

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

RS 793020.80/-

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

01.

The institution has 8 different laboratories. Laboratoriesare well equipped with required facilities.

02.

. It is equipped with more than 36400 books. There is a 20 x 20 feet Reading Room. It has separate 500 Books on Competitive examination.

03. S

A well-furnished and well-equipped gymnasium is available in the college and it is regularly maintained.

   1.

There are 40 computers and 02 laptops in the college office.

05. Classrooms;

The classroom facilities such as blackboards, Green Boards, Fans,electrical fittings, ICT Enabled three classrooms, and furniture, etc. are regularly maintained.

06. Internet Resource Center:

To access the internet facility for the students.

07. Power generation and energy conservation:

7.5 KVA Generators

08. Drinking Water:

There are 2 (RO) water units supplying drinkable water. 09. Medical facilities:

The institution has a good collaboration with General Hospitals Gadchiroli

10. Rain Water Harvesting:

Roof top Rain Water Harvesting Unit is functional.

11. Parking Facilities:

Adequate parking facilities are available.

12. Security:

10 CCTV's is installed for surveillance.

13. Sanitary Napkins Vending Machine

Sanitary Napkins Vending Machine and Resting Bed is available in Girls Common Room

14. Tricycle :

Tricycle is available in college for disabled students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR_2022.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1634

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/75-Crore-Suryanamaskar-Sankalap-Program.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

21

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

21

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

22

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

127

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution encourages students to participate in academic, co-curricular, extra-curricular, sports and student council

1. Administrative :

Internal Quality Assurance Cell (IQAC) :

The institution has nominated a student representative in IQAC.

1. Co-curricular :

1. Subject Study Board :

All the subject study Boards are comprised of the student representatives in each Study Board.

1. Magazine Committee:

The institution published yearly college magazine.The Chief Editor of the magazine constitutes an Editorial Board, where the students are selected as the board members.

1. Library Advisory Committee:

This Committee is comprised of principal, librarian, Alumni, faculty members and student representative.

1. Educational Tour Committee:

The members of this committee organise tours every year, in

which student also take active participation.

1. **Extra-curricular :**

1. **Cultural Activity Committee:**

The institution encourages students to organise and participate in all the extra-curricular activities.

1. **National Service Scheme (NSS) :**

NSS activities play a significant role in shaping the personality of the students in the institution. Committee comprises with student representation.

iii) Student Council:

Student Council is established every year as per rules and regulations of the University.Due to COVID-19 lead lockdown Student Council was not constituted.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/ files/AQAR 22/Distribution-of-Various- Committees.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

79

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association is not registerd but we organised Alumni Meet every year. This year we organised Alumni Meet on dated 02-05-2022. And 46 Alumni were present in the meet.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/ AQAR_2022.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

A.

1.Vision of the Institution:-

Overall development of the students Intellectually, Psychologically,

Physically and culturally to face the challenges in future.

Mission of the Institution:

- To provide higher quality education to rural, tribal and backward class students.
- To make student competent for self-employment.
- To inculcate national and native culture among the students.
- To explore the hidden potential of the students.

B. Nature of Governance:

Our institution follows a democratic and participative mode of governance with all stakeholders and members of the Institutein implementing the institutional policies recommendations and suggestions for smooth conduction of all curricular, administrative and other activities.

C. Perspective Plan:

The perspective plan is to expansion by increasing the student intake of all programs conducted in the institution. Our institution is always eager to start other IHLR &SS in the institution.

C. Participation of Teachers in Decision-Making Bodies:

The Institute provides autonomy to Heads of Departments. Teachers participate in various decision-making bodies through teacher's representatives in the Governing Body, various committees like College Development Committee, IQAC Committee, Purchase Committee, Academic Calendar Committee, Hostel Committee, Publication Committee, Research Committee, Examination Committee and other various committees.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/ AQAR_2022.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participative management to ensure transparency in keeping with its belief in collective leadership and democratic traditions. All the major stakeholders of the Institute including Management, the Governing Body, Teaching and Non-Teaching Staff, Students, work in a democratic way of governance in the execution of their duties and responsibilities.

The practice participative management is reflected in all the academics, administration, and extra-curricular activities.

The Governing Body (Top Management Body) take all the policy making decision to achieve the vision and mission of the institution.

The institution believes in decentralized governance, democratic process and participative management. Teaching and non-teaching staff members share the administrative responsibility of the institution and contribute in smooth working of administrative activities. Operational autonomy is given to all the committees of the institution which are constituted foe smooth conduction of all activities.

Students Grievance Redressal Cell and Internal Complaint Committee develop a responsive and accountable attitude among stakeholders in order to maintain a harmonious educational atmosphere in the Institute. Extra-curricular activities career counseling sessions, inter- industrial visits, and study tours are organized by faculty and students.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/Distribution-of-Various-Committees.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institute strategically plans to make consistent effort to achieve the vision and mission of the institution to maintain the approved intake of all programs.

The institute has implemented the long-term perspective plan for the growth and expansion, and development of the Institute in a systematic manner by providing higher education to all section of society. The Institute is already running thirteen courses and eager to increase it.

Shivaji Mahavidyalaya, Gadchiroli deployed strategically plans of some activities and implements them in an organized way. All the institutional activities are decentralized at four levels as departmental, administrative, academic, and financial.

As per departmental level, academic strategic plans are made before the beginning of academic session by designing the Academic Calendar of the year taking into deliberation the University's Academic Calendar.

Strategic plan: IQAC, the head of the institution suggestions are implemented for the necessary infrastructure development. The fund which was approved in the previous year was used for the developmental activities as per the need and requirement of equipment such as CMS. 10.0 software, Lib- Man Software, computer maintenance etc. Institutional committees were designed for smooth conduction of all activities.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/ AQAR_2022.html
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Top Management: Top Management is the apex body of the college.

Principal: Principal is the head of institution as an administrative officer and member secretary in CDC.

College Development Committee: The college development committee comprises of president, secretary, head of department, teacher representative, non-teaching representative, IQAC coordinator, principal as member secretary and local member. There are 12 members in the CDC.

Internal Quality Assurance Cell: IQAC plays a catalytic role in college for quality enhancement.

Head of Department: He is the head and administrative responsibility of department and reported to principal.

Superintendent: He has administrative responsibilities in office work. Senior clerk, junior clerk, peon, etc. work under the supervision of head clerk.

Librarian: Librarian is responsible for library and related activities and he provides different library resources to students and faculty members.

Service Rules, Procedures, Recruitment, and Promotion:

The institution follows the rules and regulations of the UGC, Revised Maharashtra Public University Act: 2016, and Gondwana University, Gadchiroli for the recruitment and grievances redressal. The Confidential Reports of non-teaching staff is prepared by the head of the institution and sanctioned by CDC

for promotion to higher positions.

Grievance Redressal Mechanism:

Various Committees are constituted to resolve the student's problems.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR_2022.html
Link to Organogram of the institution webpage	http://www.shivajimahavidyalayagad.ac.in/index.html
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare schemes of Teaching Staff:

- **Group Insurance to the teacher**

- **Medical reimbursement**

- **Extra remuneration for extra work other than teaching**

- Loan facilities from Employee

- Duty leaves for academic work

- Duty leaves with T.A and D. A. for research reasons

- Regular annual increment

    - GIS is available for the all staff members in the institution.
    - Leave Travel Concession
    - General Provident Fund

    - Defined Contribution Pension Scheme

- Career Advancement Scheme is applicable as per the

Government norms

    - Minor Research Projects facility is applicable UGC/DST

Grants for organization of seminars and conferences

Welfare schemes of Non-Teaching Staff :

- Festival advance for non teaching staff

- Group Insurance to the non teaching staff

- Medical reimbursement

- Loan facilities from Employee Credit Co-operative Society

- Earned leave for non teaching Staff

- Extra remuneration for extra work

- Time bound promotion is available the non teaching staff

- T. A. and D.A. for outgoing office work

    - Regular annual increment

    - GIS is available for the all staff members in the institution.

- **Leave Travel Concession , The staff can travel all over Maharashtra State once in three years stipulated time period.**
- **General Provident Fund**
- **Defined Contribution Pension Scheme**

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/ AQAR_2022.html
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has evolved a standard, effective, and a well -developed Performance Appraisal System. All the Teaching Staff are required to submit a self-appraisal report every year,

along with all the documentary proofs.

The parameters in which faculty members are appraised are:

> Qualification up-gradation
> Research and Academic Performance
> Training,
> FDP,
> Workshops attended
> Papers presented in Conference/ Seminars/ Workshops
> Contribution in co-curricular activities
> Research Publications
> Publication of books, Articles
> Professional membership
> Contribution in providing service to the Department

The above information evaluated by the Principal and IQAC Coordinator.

> o

The performance of the non-teaching staff is assessed on several parameters like

> o

> Responsibility towards work
> Punctuality towards duty
> Dedication and Commitment towards work
> Loyalty: supports and follows institute's policies and guidelines
> Ready to help and resolve the students administrative issues
> Teamwork & Relationship with fellow faculty ,staff and students
> Cooperative Nature towards all.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR.html
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism

for settling audit objections within a maximum of 200 words

The institution has a proper mechanism for internal and external financial audits.

Internal Audit

The internal audit is conducted for transparency, and financial accuracy where Income/Expenditure Accounts are closely monitored.

External Audit

The external audit takes place annually after the completion of every financial year. The accounts of the Institute are audited every year by a qualified chartered accountant. The incomeexpenditure statement and balance sheet are prepared for each financial year and kept ready for higher authority such as JD and Auditor General Nagpur.

These two agencies make the external Audit of all the financial matter regularly. Our Top Management also supervises the financial matter and indirectly they also conduct the internal audit of C.D.C. regularly.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR.html
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The annual budget of the next year, including the expenditure on maintenance, is prepared by the Principal with help of administrative staff and placed in College Development Committee.

Financial resources are generated by the institute are from the grants of the State Government and the tuition fees collected from the students. The institute monitors and maintains the effective use of available financial resources through a proper mechanism. The College Development Committee (CDC) finalizes the expenditure. Top Managing Body provides financial assistance for major and minor construction work. The institute gets financial assistance from the state government in the form of salary grant. The salary grant is spent on the staff members accordingly as per the norms of the government. The payment of scholarship is done as per the existing policy of the government. All purchases of equipment, books, Journals, stationery materials, maintenance of e-governance, infrastructural development, etc. is made through cheque and some time in cash also.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR.html
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly for institutionalizing quality assurance strategies and processes.

Following are the examples of practices institutionalized.

1. Performance and Academic Audit by IQAC. Academic Committee is set up for this purpose to review the academic progress regarding the teaching-learning process through the following:

   Academic Calendar and Timetable is prepared.
   Conduct of various co-curricular activities and monitor.
   Inspection of Course Outcomes and programs outcomes.
   Supervision of classroom teaching.

1. Development and maintenance of harmonious educational atmosphere and

healthy discussions and promote work culture for employeesand for students

   The employees can communicate to principal for any grievances.
   Regular meetings with all staff members for quality improvement.
   The institution has a Student Grievances Cell
   Students' Welfare Schemes, Anti-Ragging, and Sexual Harassment Committee.
   The students can contact Principal or visit the Grievance Redressal Cell for any complaint
   Suggestion boxes available on campus and Girls Common Room.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Institute always focuses on students-centric education approach that shifts the role of the teachers to facilitating student learning through appropriate practices.

Practice No. 1

Use of ICT Resources for teaching-learning: Under the supervision of IQAC, the Institute was proactive in ensuring regular online and offline studies because in odd session of the academic year students were not allowed in the campus. Our teachers used ICT tools for conducting online classes through Google Meet, Zoom App for teaching and sharing of study material and other activities also.

Practice No. 2

The Institute with the help of IQAC has adopted a feedback system that takes suggestions from stakeholders to obtain an honest opinion about the institutional performance, especially in academics and other areas of the institution for improvement in teaching-learning process and for holistic development of the students.

File Description	Documents
Paste link for additional information	http://www.shivajimahavidyalayagad.ac.in/AQAR.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.shivajimahavidyalayagad.ac.in/AQAR.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has established various committees for the safety and security of girl students. Our institution is co-education institute, girls and boys are belonging to the remote and backward part of this region. During 2021-2022, out of 2007 students admitted in the college, the number of girls was 1006. This strength of girl students shows the success of the institution in the field of education in backward and remote region.

For smooth conduction of all administration and curricular activities, institution has established various committees. For the safety and security of girl 'Women Safety Cell', Sexual Harassment Committee, Internal Complaint Committee, and Anti-Ragging Committee are established in the institution. Mentor Mentees Mechanism is also formed and the female students are counseled by their mentors. The institution conducts various Women Empowerment activities such as 'International Women's Day', NSS department the conducts various program throughout session and female students take active participation without hesitation. No any function and program is conducted without female students in the college. CCTV cameras, separate Rest Room for girl students having attached washrooms, well equipped bed, table bench, Vending Machine for sanitary napkin, Mirrors, First Aid Box are available. Ramp is constructed for the Girls common Room etc.

File Description	Documents
Annual gender sensitization action plan	The institution has established various committees for the safety and security of girl students. Our institution is co-education institute, girls and boys are belonging to the remote and backward part of this region. During 2021-2022, out of 2007 students admitted in the college, the number of girls was 1006. This strength of girl students shows the success of the institution in the field of education in backward and remote region. For smooth conduction of all administration and curricular activities, institution has established various committees. For the safety and security of girl 'Women Safety Cell', Sexual Harassment Committee, Internal Complaint Committee, and Anti-Ragging Committee are established in the institution. Mentor Mentees Mechanism is also formed and the female students are counseled by their mentors. The institution conducts various Women Empowerment activities such as 'International Women's Day', NSS department the conducts various program throughout session and female students take active participation without hesitation. No any function and program is conducted without female students in the college. CCTV cameras, separate Rest Room for girl students having attached washrooms, well equipped bed, table bench, Vending Machine for sanitary napkin, Mirrors, First Aid Box are available. Ramp is constructed for the Girls common Room etc.
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

01. Solid Waste Management:

Two types of dustbin, green and blue colored dust bins are kept for wet and dry wastes. Leaf litter from trees and residue of garden is used for decomposition and vermin-composting. Paper waste management is actively working and sells waste newspapers to vendors for recycling.

02. Liquid Waste Management:

The liquid waste generated in all the laboratories and in washrooms is disposed of.

03. Rain Water Harvesting:

The institution has installed a Rain Water Harvesting Project where rainwater is collected from the terrace of Girls Hostel and YCMOU building to the project through PVC pipe . This project helps to increase the water level in the ground of the college. We have two borings (Bore Wells) in the college campus and we never face water shortage even in summer season.

04. E-waste:

As part of its eco-friendly practices, the institution tries to manage all types of waste as efficiently as possible. E-waste

is disposed of through the write-off procedure.

05. Biomedical Waste Management:

The creation of biomedical waste is negligible in the college. The department of Biology disposes the waste generated from the lab.in a proper way.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Since 1971, the noble service of education is catering the student of backward, tribal, hilly and Naxal affected remote Gadchiroli district. Our college has rich legacy of tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversities from its establishment. The students who admitted in the college are local; belong to nearby villages, having an agricultural background and working class section. Most of the students are belonging backward classes and specially ST category.

The college regularly organizes various cultural activities for inculcating the values of tolerance, harmony towards cultural diversities in the remote area like Gadchiroli. Birth anniversaries of great national heroes and national festivals are observed to inspire and imbibing the moral values among the students. To maintain the linguistic importance, the college organized various programs by Physical Education Dept. , Home Economics dept. and Cultural dept.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution always ahead and tries hard to develop the students personality by organizing various activities to inculcate the values, rights, duties and responsibilities of citizens among them. The institution starts 7.30 am every working day. The institution begins with National Anthem. All the students and teachers assembled on the ground floor for National Anthem at 7.25 am and recite it in chorus. During the Admission Process the Committee registers new voters and fills Voter Registration Form of newly admitted students and who are yet to register. And the Report of the same is submitted to Tahsil Office, Gadchiroli

Apart from it various constitutional obligations functions we observed.

1. Constitution Day
2. Voters Day
3. Human's Right Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	The institution always ahead and tries hard to develop the students personality by organizing various activities to inculcate the values, rights, duties and responsibilities of citizens among them. The institution starts 7.30 am every working day. The institution begins with National Anthem. All the students and teachers assembled on the ground floor for National Anthem at 7.25 am and recite it in chorus. During the Admission Process the Committee registers new voters and fills Voter Registration Form of newly admitted students and who are yet to register. And the Report of the same is submitted to Tahsil Office, Gadchiroli Apart from it various constitutional obligations functions we observed. Constitution Day Voters Day Human's Right Day.
Any other relevant information	http://www.shivajimahavidyalayagad.ac.in/AQAR.html

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	`C. Any 2 of the above`

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution observes and celebrates various national festivals to inculcate cultural integrity amongst the students of the college. It also celebrates birth and death anniversaries of Indian national leaders for making the students aware of the Indian historical past and their social contribution. The institution has a regular practice to conduct various activities and International commemorative days.

All the activities conducted in the college. Teaching staff, non-teaching staff and students actively took part in the programs.

All these activities are very useful to imbibe the moral values, patriotic, social, and cultural values and to create a scientific approach among the students and the staff.

The following programs are observed in the academic year.

1. **International Yoga Day (21st June)**
2. **Library Day (12th Aug)**
3. **Independence Day (15th Aug)**
4. **NSS Foundation Day (24th Sept)**
5. **Republic Day (26th Jan)**
6. **Gandhi Jayanti**
7. **International Women's Day**

Dr. Ambedkar Jayanti

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The two Best Practices are uploaded on College Website and Link is made available

1) http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/Best-Practice-No-1.pdf

2) http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/Best-Practice-No-2.pdf

File Description	Documents
Best practices in the Institutional website	1) http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/Best-Practice-No-1.pdf 2) http://www.shivajimahavidyalayagad.ac.in/files/AQAR_22/Best-Practice-No-2.pdf
Any other relevant information	http://www.shivajimahavidyalayagad.ac.in/AQAR.html

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution is located in tribal and backward area of the Vidharbha region. Though Gadchiroli is district place but there is no any industry running. A Private Limited Firm named 'THRIVENI EARTH MOVERS PRIVATE LIMITED', mine excavating company, working in Surjagad village near Etapalli a tehsil. It is known as Surjagad Project. The Placement Cell of the institution invited the Private Limited Company for the placement of our students. After getting approval two officials of the Company named Mr. Ajay Kumar Singh (Sr. Manager, HR in TEMPC, Surjagad Project) and Mr. S. Nandkumar (Asstt. General Manager in TEMPC, Surjagad Project, came to our institute for placement drive. Final year student of B. A.; B. Com. ; B. Sc., ; and students of final year P. G. are participated in placement drive. On 29/03/2022 placement drive was conducted and after scrutiny 103 student form all faculties are finalized for the final interview. The two officials of TEMPC, Surjagad Project conducted interview and took presentation also. After final interview and decision of the committee, they declared the result and offered the job to 21 students in the TEMPC, Surjagad Project. Since very long period our 21 students were offered the job by other company.

This is one of the best and distinctive initiatives conducted by the Placement Cell of the institution.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

In the coming academic year, the institution has decided to

01. Promotes the Research Culture in the college atmosphere.

02. Under Career Katta to start "Center of Excellence"

03. To develop Playing Ground and install floodlight poles.

04. To organize multidimensional co-curricular activities.

05. To continue existing best practices and implement new ones.

06. To improve infrastructural facilities.

07. To promote students and involve the students for ground practice forappearing Forest and Police recruitment drive.

08. To take active participation in Swaccha Bharat Abhiyan.

09. To organize Blood Donation Camp.